

Policy: Proclamation Policy

Date Originally Approved: May 27, 2003

Motion: "That Council approves the Proclamation Policy dated May 8, 2003, as presented." Motion carried

Date Amended: September 29, 2016

Motion: "That Council approves the Proclamations Policy, as presented." Motion carried.

This Policy is current as of: September 29, 2016

Municipality of Colchester

Proclamation Policy

The County receives requests to officially proclaim a specific day, week or month to honour a special cause. Council recognizes that an official proclamation can promote and enhance the credibility of a cause, and affirms its support for causes that benefit the County, its communities and its citizens, through the proclamation process.

Procedure and Authority

Requests for proclamations will be circulated, reviewed and approved by Council through the *Correspondence - Action* agenda item at regularly scheduled Council meetings. In the event that a request for a proclamation is time sensitive and cannot be considered through the normal process, a request can be put forth to Council Committee for consideration and approval. By adoption of this Policy Council authorizes Council Committee to approve requests for official proclamation that are requested with insufficient time for consideration at the monthly Council meeting.

Criteria

Council will use the following criteria to evaluate a proclamation request:

1. Requests for proclamations which primarily serve to benefit one or more of the following causes will be approved:
 - a. Local community or County related events and initiatives;
 - b. Initiatives by local, province-wide or nationwide community service organizations;
 - c. Promotion of health initiatives;
 - d. Promotion of multi-cultural awareness;
 - e. Bona fide charities for local, province-wide or nationwide benefit;
 - f. Are in the general community or public interest (such as anti-crime, work-place injury awareness and anti-racism);
 - g. Municipal or public service initiatives from senior levels of government and the UNSM and FCM.

2. Requests for proclamations which fall into any one of the following categories will not be approved:
 - a. Serve to benefit personal, private or commercial interests;
 - b. Serve to benefit religious or political interests;
 - c. For causes which are controversial in nature;
 - d. Operate to advance an interest group or an organization rather than its cause;
 - e. There is no local representative or community organization to utilize the proclamation.

Clerk's Annotation For Official Policy Book

Date of Notice to Council Members of Intent to Consider (7 days minimum): September 9, 2016

Date of Passage of Current Policy: September 29, 2016

I certify that this Policy was adopted by Council as indicated above.

Rob Simonds

Municipal Clerk

October 5, 2016

Dated