

Policy on Registration as a Fire and Emergency Service Provider



Introduction

In accordance with the Municipal Government Act, bodies corporate may apply to the Municipality for registration as either a fire department or an emergency services provider, the latter of which will provide emergency services other than fire services.

Terms of the Policy

1. The Municipality will make available to all the bodies corporate interested in registering with the Municipality an application form, which must be completed in full and returned to the Municipality for review.
2. The Municipality shall not refuse to register a body corporate that complies with the Municipal Government Act and this Policy if:
 - a) the Municipality is satisfied that the body corporate is capable of providing the services it offers to provide;
 - b) the body corporate carries a minimum of \$10,000,000 in liability insurance for the vehicles owned or operated by the body corporate and a minimum of \$10,000,000 in liability insurance for claims brought against it for wrongful conduct in regard to the emergency services which they provide.
 - c) the body corporate does not provide the fire or emergency service for profit;
 - d) the Municipality does not otherwise provide the same service for the same area; and
 - e) the fire or emergency service provider has completed and signed an application in the form provided by the Municipality, and where a Commission exists pursuant to statutory authority, the commission and the body corporate providing the service shall both sign the application.
3.
 - a) On or before March 1st each year the Municipality will send out a registration form to the contact person listed on the most current registration form to all registered fire and emergency service providers. The registration form must be filled out by the Fire Chief or other duly authorized representative of the body corporate and returned to the Municipality on or before April 30th of each year.
 - b) Registration shall be effective upon signing the application form on behalf of the Municipality and shall be for the services for which application is made unless the contrary is indicated by the Municipality.
 - c) Failure to submit the form by April 30th of each year, may be a cause for the Municipality to revoke the body corporate's registration.
4. The previous policy on Registration as a fire and Emergency Service Provider is hereby repealed.

Clerk's Annotation For Official Policy Book	
Date of Notice to Council Members of Intent to Consider (7 days minimum):	<u>June 2, 2023</u>
Date of Passage of Current Policy:	<u>June 23, 2023</u>
I certify that this Policy was adopted by Council as indicated above.	
<u>Scott Fraser</u> Municipal Clerk (Interim)	<u>July 12, 2023</u> Dated

Date Amended: June 27, 2023
Originally approved: June 24, 1999