

# Municipality of the County of Colchester

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December 2016

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## 2016 Community Paper Shredding Event

On Saturday, October 15<sup>th</sup>, we hosted a community paper shredding event in the parking lot of the Rath Eastlink Community Centre.

147 residents arrived throughout the three hour event with boxes and bags of confidential documents they wanted recycled responsibly and securely. In total, we recycled 3,211 kilograms or 3.21 metric tonnes or 7,080 pounds of paper. Thanks to everyone who came out!



### Message from the Mayor

This is the beginning of a new four-year term of your elected representatives in the Municipality of the County of Colchester.

As elected Councillors, it is our mandated responsibility to provide direction on the administration, plans, policies and programs of the Municipality to the Chief Administrative Officer. We determine where budget monies are to be designated for capital and operational expenditures. A fairly significant percentage of most municipal budgets are directed towards those things that have to be paid, like education and policing. After such annual financial commitments are made, we work with the balance for other costs and projects. Our budget is the bottom line in determining the work our Council is able to do.

There are times our infrastructure projects may take years to complete but by planning strategically and budgeting wisely, we do get the job done. We attempt to promote local business and boost the economy while at the same time working with our constituents' many needs.

I offer my congratulations to each Councillor who has been sworn in to serve in this new term. Knowing your districts, understanding the parameters within which you may do your work, working with other levels of government and the business community, maintaining objectivity, valuing positives, recognizing needs, honouring confidentiality and being decision makers, will mean that together we can achieve substantial goals over the next four years.

To each of you, our County staff and to the citizens of Colchester County, to our neighbours in the Town of Truro, Millbrook First Nation and Town of Stewiacke, I wish a very Merry Christmas, Season's Greetings, and a happy, healthy New Year 2017.

Christine Blair

**Election  
Results  
Page 2**

## 2016 Municipal Election Results

The Municipal Election held on October 15, 2016 resulted in an overall voter turnout of approximately 20%. All residents were able to vote for their mayoral candidate while residents in District 2 and 11 also voted for Councilor. The results are shown below.

There were a number of Councillors who were acclaimed, which means that only one person submitted their papers for a particular seat and therefore no election for that seat was necessary. The acclaimed Councillors were: Eric Boutilier (District 1), Geoff Stewart (District 3), Mike Cooper (District 4), Lloyd Gibbs (District 5), Karen MacKenzie (District 6), Michael Gregory (District 7), Ron Cavanaugh (District 8), Doug MacInnes (District 9), and Tom Taggart (District 10).

Election for Mayor					
Eligible Voters	<b>Christine Blair</b>	Bob Taylor	Rejected Ballots	Total Votes Cast	% of Voter Turnout
<b>28,546</b>	<b>3,051</b>	<b>2,703</b>	<b>35</b>	<b>5,789</b>	<b>20.28</b>

Election for Councillor - District 2					
Eligible Voters	Shawn Duffy	<b>Bill Masters</b>	Rejected Ballots	Total Votes Cast	% of Voter Turnout
<b>2,621</b>	<b>118</b>	<b>567</b>	<b>4</b>	<b>689</b>	<b>26.29</b>

Election for Councillor - District 11					
Eligible Voters	Tom Burke	<b>Wade Parker</b>	Rejected Ballots	Total Votes Cast	% of Voter Turnout
<b>2,629</b>	<b>403</b>	<b>416</b>	<b>7</b>	<b>826</b>	<b>31.42</b>

### Deputy Mayor and Alternate Chair

The positions of Deputy Mayor and Alternate Chair are filled biennially and annually respectively, from the elected Councillors. The Deputy Mayor, among other duties, chairs all meetings of Council Committee and will also chair meetings of Council in the absence of the Mayor. The Alternate Chair, among other duties, will chair meetings of Council Committee in the absence of the Deputy Mayor.

The members of Council have chosen Bill Masters as Deputy Mayor for the next two years and Mike Cooper as Alternate Chair for the next year.

### Council Contact Information

Below is the contact information for the Mayor and Councillors for the 2016-2020 term of Council. This information can also be found on our website at [www.colchester.ca/council](http://www.colchester.ca/council).

Mayor	Christine Blair	902-897-3184	cblair@colchester.ca
Councillor District 1	Eric Boutilier	902-890-5866	eboutilier@colchester.ca
Councillor District 2	Bill Masters	902-895-0877	bmasters@colchester.ca
Councillor District 3	Geoff Stewart	902-673-3039	gstewart@colchester.ca
Councillor District 4	Mike Cooper	902-671-2854	mcooper@colchester.ca
Councillor District 5	Lloyd Gibbs	902-897-4050	lgibbs@colchester.ca
Councillor District 6	Karen MacKenzie	902-895-8930	kmackenzie@colchester.ca
Councillor District 7	Michael Gregory	902-305-4002	mgregory@colchester.ca
Councillor District 8	Ron Cavanaugh	902-899-1027	rcavanaugh@colchester.ca
Councillor District 9	Doug MacInnes	902-895-2242	dmacinnes@colchester.ca
Councillor District 10	Tom Taggart	902-647-2025	ttaggart@colchester.ca
Councillor District 11	Wade Parker	902-890-5840	wparker@colchester.ca

### Waste Resource Management

**Waste Reduction Helpline: 902-895-4777**

**Website: [www.colchester.ca](http://www.colchester.ca)**

**Follow us on Twitter! @ColchesterWRM**

**Like us on Facebook! Colchester WRM**

#### **Colchester Balefill Facility**

188 Mingo Road, Exit 18  
Highway 104, Kempton

#### **Hours of Operation:**

Monday to Friday 8:00 am to 4:00 pm  
Saturday 8:00 am to 12:00 pm

#### **Materials Recovery Facility**

185 Mingo Road, Exit 18  
Highway 104, Kempton

#### **Hours of Operation:**

Monday to Friday 8:00 am to 4:00 pm

**Reminder:** All visitors must report to the scale house prior to unloading materials. The scale house operator can accept cash, a personal cheque, or Interac as payment for disposal. The scale house is **not** equipped with a credit card machine. All loads must be tarped to prevent litter problems. Untarped loads will be subject to a \$20 surcharge.

The Balefill and Materials Recovery Facilities will be **closed** on Monday, December 26<sup>th</sup> and Tuesday, December 27<sup>th</sup> for Christmas and Boxing Day holidays as well as Monday, January 2<sup>nd</sup> for the New Year's Day holiday.

## 20<sup>th</sup> Anniversary Open House Recap



On Saturday, October 1<sup>st</sup>, we had over 250 residents visit our Solid Waste Facilities in Kemptown. It was a fantastic day full of tours, games, food, fun and great weather. Thank you to each and every one of you who came out to help us celebrate our 20<sup>th</sup> Anniversary and learn more about 'Where does it go?' in Colchester. We hope you enjoyed yourselves!



*The Touch-a-Truck and barbeque were popular spots at the Open House Event!*

## Recycling Alerts

For the health and safety of our collection and processing staff, and to keep the quality of our recyclables high, please take note of some of the issues we have seen in bags of recyclables arriving at our facility. Please help do your part to keep others safe!

- Items such as diapers, organics, kitty litter, auto parts, construction wood and nails should never be placed in recycling bags. Diapers are to be placed in the garbage. Organics and kitty litter belong in your green cart. Auto parts, as well as construction wood and nails, can be safely packaged and placed in your garbage bag if the size of the items allows. Larger or heavier items can be delivered to the Balefill Facility.
- Although both paper and container recyclables can be placed in either blue or clear bags, we recommend the use of blue bags for your recyclables, when possible. Using blue bags for your recyclables and clear bags for your garbage helps to eliminate any confusion when sorting items at home and also for collectors who are picking up the bags at the curb. This helps to ensure the recyclables arrive at the proper facility where they can be turned into valuable new resources.
- Medical waste of any type NEVER belongs in your recycling bags. Sharps, needles and lancets should be placed in proper safe sharps containers available free of charge at your local pharmacy. Once filled, these containers can be returned to the pharmacy for free, safe and proper disposal.
- Knives of any sort should not be placed in your recycling bags. If you are looking to dispose of a knife, please package it safely to ensure that it will not harm your family or the collector, and place it in your garbage bag.

## Snow Days

Winter weather is unpredictable. If collection is missed on your road due to icy or snowy conditions, hold on to your material until your next collection day. The drivers will collect up to twice the allowable amount. An alternate collection day will be scheduled only if collection is cancelled across the entire County due to inclement weather. If an alternate collection day is necessary, residents will be informed by public service announcements placed on the local radio stations and our website.



**Want to know the moment winter weather affects collection in your area?** Sign up for a service alert message at [www.colchester.ca/garbage-and-recycling](http://www.colchester.ca/garbage-and-recycling) or download our 'Colchester Waste' app and you will be notified by phone, email or Twitter the moment decisions affecting collection are made!

### Important – Holiday Collection Changes



Please note the following changes to waste pick up due to the holidays:

If your regular collection day is scheduled to be **Monday, December 26<sup>th</sup>**, this collection will take place the **PREVIOUS SATURDAY – December 24<sup>th</sup>**.

If your regular collection day is scheduled to be **Tuesday, December 27<sup>th</sup>**, this collection will take place the **FOLLOWING SATURDAY – December 31<sup>st</sup>**.

If your regular collection day is scheduled to be **Monday, January 2<sup>nd</sup>**, this collection will take place the **FOLLOWING SATURDAY – January 7<sup>th</sup>**.

**As always, material must be placed at the curb by 7:00 am on your collection day.**

### Christmas Tree Collection

To ensure your Christmas tree gets collected, it must be free of any decorations, lights, stands and bags. **Please place your tree curbside by 7:00 am on the Monday of your collection week.** Collection will take place as follows:

Zone 1 - January 9-13, 2017	Zone 6 - January 3-7, 2017
Zone 2 - January 9-13, 2017	Zone 7 - January 16-20, 2017
Zone 3 - January 9-13, 2017	Zone 8 - January 16-20, 2017
Zone 4 - January 3-7, 2017	Town of Truro - January 3-7, 2017
Zone 5 - January 3-7, 2017	Town of Stewiacke - January 20, 2017



If you require further information regarding Christmas Tree Collection, and when it takes place in your area, please call the Helpline at 902-895-4777 or visit our website and enter your address on the collection schedules page.

### Christmas Reminders

- **Wrapping paper is NOT recyclable** due to its heavy dye content and high level of contamination (tape, bows, foil, etc.) and **should be placed in CLEAR BAGS for regular garbage disposal.** For a change this year, try wrapping with fabric ribbon and bows. They are reusable and more environmentally friendly.
- Throughout the Christmas party season, remember to recycle and compost. Compost all soiled paper napkins and any leftover food that cannot be consumed.
- Plastic food, beverage and cleaning product containers that are marked with the recycling symbol and the numbers 1 through 7 are recyclable.
- Metal and glass food and beverage containers are recyclable.
- Think green this Christmas - green gift giving that is! Try giving gifts in reusable bags rather than wrapping paper, give gift cards from a favorite store and always try to keep from purchasing over packaged items.
- During and after the season of giving, remember those that are less fortunate. Instead of throwing things in the garbage that still have value or use, keep in mind that donations are gratefully received by many local charities.



### Important Notice Regarding Green Carts

Did you know that green carts belong to the property and not the homeowner? When you are buying a home, ensure the green cart is on the property before you sign the deal with the realtor. If a cart is not present, a new green cart can be purchased at the Municipality of Colchester, 1 Church Street, in Truro. A new mini bin for under your kitchen sink can be purchased here as well or at many local retailers. If you are building a home, please call the Waste Reduction Helpline at 902-895-4777 to have a green cart and mini bin delivered to your door with helpful education material.

### Winter Green Cart and Garbage Tips

- The collection trucks may be passing your homes at different times because of winter road conditions. To ensure your material is not missed you **MUST** have your garbage and green cart to the curb by 7:00 am on your collection day.
- Please remember that plastic and bio-degradable plastic bags are **NOT** permitted in the green cart.
- To keep your organics from freezing to the inside of your compost bin, wrap moist organics in newspaper or boxboard (ie: cereal boxes).
- To prevent your organics from freezing as a solid mass stuck to the bottom of your green cart, try lining the bottom of your cart with a pizza box, newspapers or leftover fall leaves.
- With the increase of snow in driveways and roadsides, please use caution when placing garbage and recycling bags curbside for pick up. Uneven snow piles may cause the bags to fall onto the road and cause traffic hazards.
- Please remember that all bags and bins must be 10 ft or less from the road and in a safe location.
- To ensure collection; please make sure that garbage bins, bags and green carts are not buried in snow on your collection day. It makes it very difficult for collection crews to access your materials if they are not visible.



### Safety Alert

With shorter hours of daylight upon us, we would like to take this time to remind motorists to use extreme caution when passing garbage and recycling trucks along their collection routes. Ensure that you have a clear line of vision and are able to check for oncoming traffic, prior to pulling out and passing these trucks at their stops. For the safety of you, other motorists and collection workers, please pass these vehicles with extreme care at all times.

### Clear Bag Garbage Collection Reminders

Remember...for each garbage collection day, there is a limit of six garbage bags per household. You are allowed only one coloured or non-see through bag and up to five non-coloured, transparent clear bags. **Please do not use blue bags for garbage.** They will be left at the curb for the contents to be properly re-bagged.

Please deliver any extra clear bags to the Balefill Facility within the appropriate hours or store them until the next garbage collection day. **Please note black bags are NOT accepted at the Balefill Facility.** For a family of four, practicing proper waste reduction techniques can result in half a bag of garbage per week. Remember to reduce, reuse, recycle and compost.



## Recreation

### Volunteer Recognition 2017

Are you looking for a way to say “Thank You” to a hard working Volunteer or Community Group?  
Why not nominate them for the recognition they deserve?



The Municipality of Colchester promotes volunteerism by encouraging communities to nominate volunteers, groups, youth, families and businesses and by emphasizing the recognition of all volunteers. Please consider nominating dedicated volunteers in your community for the following awards:

- Provincial Representative Volunteer Award
- Provincial Youth Volunteer Award
- Provincial Family Volunteer Award
- Colchester County Pettigrew Recreation Leadership Award
- Colchester County Community Group of the Year Award

The deadline for all nominations is **Friday, February 10, 2017 at 4:30 pm**

For more information and nomination forms, contact Colchester Recreation at 902-897-3185,  
[recreation@colchester.ca](mailto:recreation@colchester.ca) or visit [www.colchester.ca/volunteer-recognition](http://www.colchester.ca/volunteer-recognition)

### Community Events Calendar

Please check the calendar of current events at [www.colchester.ca](http://www.colchester.ca) for community events and activities this winter. Meet new people, try something new, get out of the house and enjoy this long winter. To add your community event, send your information to [events@colchester.ca](mailto:events@colchester.ca).



### Upcoming Kidsport Deadlines

**January 1 & March 1, 2017**



For more information on Kidsport, contact Craig Burgess at 902-897-3181 or  
[recreation@colchester.ca](mailto:recreation@colchester.ca).

**\*NEW\*** - Kidsport applications can now be filed online by visiting:

[www.kidsportcanada.ca/nova-scotia/](http://www.kidsportcanada.ca/nova-scotia/)



The Colchester Recreation Facilities Association is a new organization with a new website – [www.colchesterrfa.ca](http://www.colchesterrfa.ca). Formerly the Colchester Arenas Association, they are working with other recreation facilities within our region to provide community members with accurate and current information, as well as ease of access, including ONLINE BOOKING! Check out the CRFA website at [www.colchesterrfa.ca](http://www.colchesterrfa.ca).

## Grants to Non-profit Organizations

The Municipality welcomes applications from registered non-profit organizations and charities which have a positive impact on local residents and the community as a whole. The deadline for 2017/2018 is January 31, 2017.

To receive a copy of the policy and an application form, please drop by Colchester Recreation at the Municipality of Colchester, 1 Church Street, Truro, visit our website at [www.colchester.ca/rec-grants](http://www.colchester.ca/rec-grants) or call 902-897-3185.

### Funding for Insurance for Non-Profit Groups

Does your non-profit recreation or community group have insurance? Are you having trouble finding the funds to properly insure your organization? The Municipality has a program to support eligible, non-profit organizations which require financial assistance for general liability insurance and directors and officers liability insurance coverage. The Municipality will contribute up to 50% of premium costs, up to \$1,000 per organization, to eligible organizations. For more information, guidelines and application forms, visit [www.colchester.ca/rec-grants](http://www.colchester.ca/rec-grants) or contact Colchester Recreation at 902-897-3181. The application deadline is February 10, 2017.

### Grants for Community Trails and Community Parks

The **Community Trail Funding Program** provides grants to eligible non-profit organizations for planning, constructing, maintaining and promoting public recreational trails. Application deadlines for 2017 are January 27<sup>th</sup> and June 2<sup>nd</sup>.

The **Community Park Funding Program** provides grants for capital improvements to public, outdoor recreational facilities, such as parks, playgrounds, sports fields, and multi-purpose courts. Application deadlines for 2017 are February 24<sup>th</sup> and September 15<sup>th</sup>.

For more information on these programs, visit [www.colchester.ca/rec-grants](http://www.colchester.ca/rec-grants) or contact the Parks and Trails Coordinator at 902-897-3180.



**RBC  
Learn to Play  
Project**

The Municipality of Colchester is a proud 2016 recipient of an RBC Learn to Play grant! The RBC Learn to Play Project provides grants to local organizations and community groups that are building the physical literacy of Canada's kids and youth. The Municipality of Colchester will be offering all schools in Colchester County an opportunity for Grade 2 students to participate in a learn to skate program.

#### Project Supporters



### 15<sup>th</sup> Annual Mayor's Challenge Curling Event

Fun for the whole family. No experience needed. Draw to the button challenge!

**Saturday, February 4, 2017**

Don Henderson Memorial Sportsplex, Brookfield

Starting at 9:00 a.m.

Teams of 4 for \$40.00

Must pre-register by contacting Colchester Recreation at 902-897-3185 or [recreation@colchester.ca](mailto:recreation@colchester.ca).



## Walking (or Snowshoeing) in a Winter Wonderland

Colchester Recreation has adult and children’s snowshoes available for community groups and individuals to borrow over the snowy winter months. A deposit of \$25.00 is required and reimbursed when the snowshoes are returned in good condition. To reserve snowshoes please call 902-897-3185. For more information visit [www.colchester.ca/snowshoe-lending-program](http://www.colchester.ca/snowshoe-lending-program). Our snowshoes are popular, so be sure to reserve in advance!

### Upcoming Event - 3<sup>rd</sup> Annual Family Snowshoe/Hike at Stewiacke River Park February 11, 2017 at 2:00 pm

Bring your Valentine and join Colchester Recreation for snowshoeing fun on the trails in the park (with hot chocolate and cookies afterward!) Bring your own snowshoes if possible, and ski or walking poles if you wish. Dress warmly. If there is not enough snow we will walk. Meet at the park entrance at 528 Stewiacke River Park Road. Visit [www.colchester.ca/parks](http://www.colchester.ca/parks) for directions. For more information or to reserve snowshoes, contact Colchester Recreation at 902-897-3185.

## Animal Control

A new department will be looking after dog tags for the 2017 season! Community Development is taking the leash, so if you’re planning on purchasing your dog tags from the Municipal Office, we are located on the main floor of the Municipal Building.

Other places to buy your dog tags:

- Truro Vet (165 Arthur St., Truro)
- Central Nova Animal Hospital (29 Main St., Bible Hill)
- Fundy Vet (21089 Highway 2, Shubenacadie)
- Fundy Vet (6 Greenfield Rd., Murray Siding)
- All My Pets (1205 Salmon River Rd., Salmon River)
- Stay and Play (214 Crossley Ave., Truro)
- Future Worx (229 Main St., Tatamagouche)

The Legal Stuff:	The Practical Stuff:	The Fun Stuff:
It is law that all dogs in the Municipality are to be registered and tagged. Dogs should have their tags attached to their collars or harnesses at all times.	Microchips and personalized tags are not considered as being registered with the Municipality. Name tags found on dogs we pick up are often outdated and it can be difficult to reach microchip companies. This can result in your dog sitting in the pound waiting to be claimed.	The prizes! This year we have two prizes up for grabs. A County toque with a \$25 gift card to Global Pet Foods and a County travel mug with a \$25 gift card to Pet Valu! Also, our tags are picked by dog owners within the Municipality and we have to admit, they look snazzy.

### Why do we need so much information for tags?

The information we collect is very important. Having this information ensures we are able to make every effort possible to get your dog home quickly and avoid pound fees. Emergency contacts should be someone outside your home that we can contact in the event of an emergency. Civic addresses, as well as mailing addresses, are important. We have not found a way to deliver a dog to a post office box yet. Some are just too large!

## Public Works

### Winter Tips and Reminders

- Refrain from parking vehicles on roadways and on sidewalks before, during and after winter storms. This includes Debert Park and areas in Valley where no parking signs are installed.
- Please be sure not to place garbage, recycling or composters on sidewalks.
- Keep your garbage boxes and mailboxes clear of snow to help prevent damage to both boxes and equipment during plowing. Brightly painted guide posts can be placed beside garbage boxes to ensure visibility for those who are plowing.
- Remember to keep snow clear from fire hydrants when plowing driveways. Buried hydrants can cause problems in emergency situations.
- Moving snow from driveways onto the street is a hazard for vehicle traffic and is prohibited by law. Where possible, please keep snow removal within private property.
- If possible, wait to clear snow from the end of your driveway until after the snowplow has passed.
- Clear snow from catch basins and driveway culverts to help prevent flooding on properties, sidewalks and streets.
- When placing stakes on lawns to protect grass from plows, please place the stakes far enough back to allow crews to keep snow well off the roads, shoulders and sidewalks. If your stakes have been damaged by the plow, they are too close to the road or sidewalk.
- Lawns extending in close proximity to the roadways and sidewalks may be subject to gravel accumulation as a result of snow plowing activities. Please note that the Municipality will not be responsible for cleanup of these areas in the Spring.

During and following any snow events, the main priority for County snow removal crews is the clearing of public roads. Residents may therefore see a delay in the clearing of sidewalks, and we ask for your patience as we are working hard to provide the best level of service possible to all members of the travelling public.

The Public Works Staff greatly appreciates your cooperation during the snowplowing season.

### Not Sure Who To Call About Snow Removal?

**Provincially Owned Roads (Green Signs)** - contact Nova Scotia Transportation and Infrastructure Renewal at 902-893-5760 or refer to the article on page 11.

**Municipally Owned Roads (Blue Signs)** - contact our Public Works Department at 902-897-3175.

**Private Roads (usually White Signs)** - contact the person or company responsible for snow removal on your road.

In some cases, County owned roads may be plowed by the province and vice versa. If you are not sure who plows your road, please call the Municipal Public Works Office at 902-897-3175.



### What Happens When You Flush?

Have you ever wondered what happens when you flush? Where does it go? You can now have a virtual tour of our Wastewater Treatment Facility by visiting our website at: <http://www.colchester.ca/waste-water-collection-and-treatment>.

## Snow Removal

For information on Provincial snow removal, please see the following article from Nova Scotia Transportation and Infrastructure Renewal.

# When will my road get plowed?

Plowing Priorities	
1	100-Series and trunk highways, and other high traffic roads
2	Secondary routes and other medium volume roads
3	Local paved roads, most subdivisions and residential streets
4	Gravel roads

We are on the job day and night, 24/7, keeping our roads as clear and safe as possible. Road clearing and salting is scheduled according to the kind of road and traffic levels.

Salting and Sanding	
100-Series and trunk highways, and other high traffic roads	<ul style="list-style-type: none"> <li>• Salted to achieve bare pavement</li> <li>• Salt applied before, during and after a storm if required</li> </ul>
Secondary routes and other medium volume roads	<ul style="list-style-type: none"> <li>• Salted to achieve a bare centre line</li> <li>• Salt applied at beginning of storm and after a storm if required</li> </ul>
Local paved roads, most subdivisions and residential streets	<ul style="list-style-type: none"> <li>• Salted to achieve a bare centre line</li> <li>• Salt applied only after a storm</li> </ul>
Gravel roads	<ul style="list-style-type: none"> <li>• Snow packed</li> <li>• Sanding as needed</li> </ul>

We also use sand instead of salt in environmentally sensitive areas and when temperatures are too cold for salt to work below -10° Celsius.

### Emergencies

Call 911 for medical and other emergencies. We clear roads for emergency vehicles at the request of emergency services providers.

### Delays in service

We have more than 500 vehicles servicing roads throughout the province. During storms, most of our equipment is focused on keeping major highways passable. This may delay service to other roads.



[www.gov.ns.ca/tran/winter](http://www.gov.ns.ca/tran/winter)  
 Highway conditions: 511  
 Local road information: 1-888-432-3233



## Municipality of the County of Colchester

1 Church Street  
Truro, Nova Scotia  
B2N 3Z5

[www.colchester.ca](http://www.colchester.ca)

**Toll Free Number**  
**1-866-728-5144**

Reception 902-897-3160,  
902-897-3150, 902-897-3175

Administration  
Tax Office  
Public Works

Community Development 902-897-3170  
Building Inspection  
Development Officer  
Animal Control

Property Information 902-897-3178  
Colchester Recreation 902-897-3185  
[recreation@colchester.ca](mailto:recreation@colchester.ca)

Materials Recovery Facility and  
Regional Balefill Facility 902-897-0450  
Waste & Recycling Helpline  
902-895-4777  
[helpline@colchester.ca](mailto:helpline@colchester.ca)

### **Fax Numbers**

### **Courthouse Building**

Administration 902-843-4066  
Community Development 902-843-4061  
Finance / Tax Office 902-843-4067  
Human Resources 902-843-4063  
Information Services 902-843-4068  
Property Information 902-843-4062  
Engineering/Public Works 902-843-4064  
Recreation Services 902- 843-4065

### **External Locations**

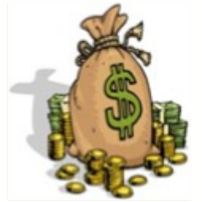
- Central Colchester Sewage Treatment Facility 902- 897-0335
- Public Works Building 902-895-5251
  - Water Utilities 902-641-3102
  - Materials Recovery Facility & Waste Reduction 902-897-0453
- Regional Balefill Facility 902-895-2307

## Municipality of the County of Colchester

### Assessment = Taxes



The Municipality of Colchester would like to provide a quick overview as to how your municipal tax bill is generated as well as steps that can be taken to ensure both your property assessment and the amount of your municipal tax bill is accurate.



#### **How are my municipal property taxes actually calculated?**

Municipal taxes are calculated based on the assessments received from Property Valuation Services Corporation (PVSC). The Municipality sets tax rates on an annual basis that are then applied to your property assessment amount. This in turn calculates how much property tax is owed.

#### **When Do I Appeal?**

Your annual assessment notice is mailed in January. If you decide to appeal your assessment, you **MUST** appeal within 31 days from the date on your assessment notice (date mailed).

#### **What if I don't agree with the assessed value on my notice from PVSC?**

We encourage you to contact PVSC with any questions or comments you have about your assessment notice before you make the decision to appeal.

#### **What are my steps to appeal?**

1. **Review Notice** – Is the information on the assessment notice correct?
2. **Contact** – Contact PVSC via website, phone or in person. They will review your assessment with you.
3. **Complete Appeal Form** – Complete your appeal form found in your assessment notice.
4. **Send to PVSC** – Once completed, fax, mail or drop off your form to your local PVSC office.

**Mail:** 15 Arlington Place  
Suite # 6  
Truro, NS  
B2N 0G9

**Phone:** 1-800-380-7775  
**Fax:** 1-888-339-4555  
**Website:** [www.pvsc.ca](http://www.pvsc.ca)

#### **If my appeal is successful, will my tax bill be automatically adjusted?**

Yes. The Municipality will receive notification of the appeal decision and will adjust your tax bill to reflect the correct amount. Please contact the Tax Office for your new amount at 902-897-3162.

**Correct Assessment = Correct Taxes!**