

COUNCIL COMMITTEE

The Regular Session of Council Committee of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, August 17, 2017.

Roll Call

The roll was called with the following Councillors in attendance:

Mayor Christine Blair	
Councillor Eric Boutilier	District 1
Deputy Mayor Bill Masters, Chair	District 2
Councillor Geoff Stewart	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Michael Gregory	District 7
Councillor Ron Cavanaugh	District 8
Vacant	District 9
Councillor Tom Taggart	District 10
Councillor Wade Parker	District 11

Regrets

Councillor Karen MacKenzie	District 6
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Others Present

Mr. Rob Simonds, Chief Administrative Officer
 Mr. Crawford Macpherson, Director of Community Development
 Ms. Michelle Newell, Director of Public Works
 Mr. Wayne Wamboldt, Director of Solid Waste
 Mr. Scott Fraser, Director of Corporate Services
 Ms. Kim Pochini, Municipal Solicitor
 Mr. Mark Austin, Acting Economic Development Officer
 Ms. Tracey Venno, Executive Assistant/Recording Secretary

Special Presentation

Mr. Gerry Tucker was in attendance to receive the Sovereign's Medal, presented by Mayor Blair.

Approval of Agenda

Moved by Councillor Gregory
 Seconded by Councillor Boutilier

"That the agenda be approved with the following amendments:

- Remove Item #16, Corporate Gifts Policy;
- Remove Item #17, 4H Funding;
- Move Item #18 to follow #7;
- Add Item #19a, Envirosystems Inc.;
- Add Item #19b, UNSM;
- Add Item #19c, Presentations;
- Move Item #25, Negotiations to Open Session, new #19d;
- Move Item # 23, Legal Matter to Open Session, new #21b; and,
- Add Item # 24a, Property Matter, in Closed Session."

Motion Carried Unanimously.

Approval of Minutes

Moved by Councillor Stewart
Seconded by Councillor Cooper

“That the minutes of the meeting held on June 15, 2017 be approved as presented.”

Motion Carried Unanimously.

Business Arising from Minutes

There was no business arising from the minutes of the meeting held on June 15, 2017.

ACTION ITEMS**Five-Ton Truck Purchase – Award of Tender**

Ms. Michelle Newell, Director of Public Works, reported the capital budget for fiscal 2017/18 included \$175,000 for the purchase of a five ton truck, funded through the Public Works Vehicle Reserve.

Five bids were received in response to the call for tenders with Nova Truck Centres being the lowest tender.

Moved by Councillor Taggart
Seconded by Councillor Cavanaugh

“That Council Committee recommends to Council that the tender for the purchase of the five-ton truck for Wastewater Collection be awarded to Nova Truck Centres in the amount of \$135,660 excluding HST, plus an additional \$3,532 excluding taxes for extended warranty; and,

That source of funds be from the Public Works Vehicle Reserve.”

Motion Carried Unanimously.

Half-Ton Truck Purchase – Award of Tender

Councillor Parker declared a conflict of interest on this matter and removed himself from the table.

Ms. Newell advised that the draft capital budget includes \$40,000 for the purchase of a new half-ton truck for Wastewater Collection. Two bids were received in response to the call for tenders, with the lowest bid being from Pye Chevrolet.

Moved by Councillor Cavanaugh
Seconded by Councillor Boutilier

“That Council Committee recommends to Council that the tender for the purchase of a half-ton truck for Wastewater Collection be awarded to Pye Chevrolet in the amount of \$24,219.66 excluding HST, with source of funds being the Public Works Vehicle Reserve.”

Motion Carried Unanimously.

At this point, Councillor Parker returned to the table.

September Council Meeting Date

Mr. Rob Simonds, CAO, advised that the Municipality of Colchester, along with the Town of Truro, will host the Association of Municipal Administrators Fall Conference. Staff are gauging Council interest in changing the date of the September Council meeting due to the original date being in conflict with the Conference.

Council agreed to change the date of the September Council meeting to Monday, September 25th.

October Presentation Meeting Date

Councillor Cooper indicated that due to a personal commitment, he is unable to attend the October 3rd Presentation meeting and inquired about the possibility of changing the Presentation meeting date.

Council agreed to change the date of the October Presentation meeting to Monday, October 2nd.

Award of RFP – Fire Dispatch Services

The CAO provided a brief overview of this item indicating that staff issued a request for proposals (RFP) for the Fire Dispatch Services. The proposal was for a four-year service agreement.

The RFP was advertised on the Municipal and Provincial Procurement websites. One proposal was received from Valley Communications Incorporated.

Moved by Mayor Blair
Seconded by Councillor Gregory

“That Council Committee recommends to Council that the proposal for Fire dispatch Services be awarded to Valley Communications Incorporated for a total proposal price of \$391,489.80 excluding taxes.”

Motion Carried Unanimously.

Five Year Capital Budget

Mr. Scott Fraser, Director of Corporate Services advised that draft two of the Five Year Capital Budget was included in the package for this evening's meeting. The flesh colour indicates items that are currently being worked on. The yellow highlighted items denote additions as discussed at the Capital Budget meeting. Mr. Fraser indicated that items can be brought forward throughout the year for Capital Budget additions and/or deletions.

Councillor Cavanaugh raised the issue of an extension of a sidewalk on Highway 311 to Molly's Dairy Bar. Ms. Newell indicated that this extension is approximately ½ kilometre and would be in the range of \$500,000. It is not included in the Active Transportation Strategy (ATS). Brief discussion was held on the ATS and how things get included in this strategy.

Further discussion was held on the possibility of this sidewalk extension being done incrementally since it was not budgeted for or whether it would be cost effective to do all at once.

Moved by Councillor Boutilier
 Seconded by Councillor Cavanaugh

“That staff be directed to do a cost analysis for a sidewalk extension along Highway 311 from Highway 104 to Molly’s Dairy Bar and report back to Council.”

Motion Carried.
(Councillor Cooper opposed)

Moved by Councillor Taggart
 Seconded by Councillor Gibbs

“That Council Committee recommends to Council that the Five Year Capital Budget (2017/18 to 2021/22), be approved as presented.”

Motion Carried Unanimously.

**Teakwood Stormwater
 Drainage**

Ms. Newell advised that the issue of drainage on Teakwood Court in Bible Hill, was referred to the Flood Advisory Committee (FAC).

In late July, the Chair of the FAC, along with the FAC Consultant, visited the site to discuss the issues and possible solutions. The FAC discussed the options at their meeting on August 9th and concluded that this is a stormwater issue and not flood mitigation. The FAC is recommending that staff carry out a more detailed review and possible stormwater management solutions.

Moved by Councillor Cavanaugh
 Seconded by Councillor Parker

“That Council Committee recommends to Council that staff be directed to carry out a review of potential stormwater management options for the areas downstream of Teakwood Court in Bible Hill.”

Motion Carried Unanimously.

**Gasper Cross Road
 Stormwater Drainage**

Ms. Newell advised, that similar to the item above, the existing stormwater drainage issue on Gasper Cross Road in Salmon River was referred to the FAC.

At their meeting on August 9th, the FAC concluded that this is a stormwater management issue and not flood mitigation. The FAC recommended this issue be referred to staff to do a detailed review of potential options for addressing the stormwater problem in this area.

Moved by Councillor Gibbs
 Seconded by Councillor Cooper

“That Council Committee recommends to Council that staff be directed to carry out a review of potential stormwater management options for Gasper Cross Road and upstream areas.”

Motion Carried Unanimously.

**National Drowning
Prevention Week
Proclamation**

The CAO advised that this item relates to an email received during Council's summer recess requesting that July 16-22, 2017 be proclaimed National Drowning Prevention Week.

Council was canvassed via email, and the majority responded in support of the request to proclaim July 16-22, 2017 as National Drowning Prevention Week. The purpose of this item coming forward at this time, is to formalize the request so as to become a matter of public record.

Moved by Councillor Boutilier
Seconded by Councillor Gregory

"That Council Committee approves the proclamation of July 16-22, 2017 as National Drowning Prevention Week in the Municipality of the County of Colchester."

Motion Carried Unanimously.

**Stewiacke Information
Centre Funding Request**

The CAO advised that the Stewiacke Visitor Information Centre is requesting \$1,980 in addition to the \$600 in annual funding that the Centre receives from the Municipality. This additional funding request would be used to keep the Centre open until the end of October to support the increase in visitors to the Centre which is expected to continue well into the Fall.

Moved by Councillor Cooper
Seconded by Councillor Gregory

"That Council Committee recommends to Council that funding in the amount of \$1,980 to the Stewiacke Information Centre, be approved."

Motion Carried.
(Councillor Cavanaugh opposed)

**2017 District 9 Special
Election**

The CAO reported that this item relates to the upcoming Special Election (By-Election) for District 9 Councillor. At a Special Meeting of Council on August 2nd, Council granted authority to Council Committee to set the date for the By-Election at its August 17, 2017 meeting.

Additionally, the CAO provided a brief overview of the timelines of the By-Election, resources required, estimated budget costs and advised that additional information will be reported as required.

Moved by Councillor Stewart
Seconded by Councillor Boutilier

"That Council set the date for the District 9 By-Election for Saturday, October 21, 2017."

Motion Carried Unanimously.

Moved by Councillor Stewart
Seconded by Councillor Boutilier

“That Council Committee recommends to Council that authority to appoint the Returning Officer, and if necessary, the Assistant Returning Officer, be delegated to the CAO.”

Motion Carried Unanimously.

**Three-Year Cost Share
Agreement for Subdivision
Streets**

Ms. Newell advised that the CAO’s office received the letter from the Province regarding the proposed new Three-Year Cost Share Agreement for Subdivision Streets. The deadline to respond to this letter is September 15, 2017.

The agreement proposes 50% cost sharing for the paving, re-paving or double chip sealing of any provincially owned subdivision streets in the County of Colchester.

Moved by Councillor Cooper
Seconded by Councillor Gibbs

“That the Municipality decline to enter into the Three-Year Cost Share Agreement for Subdivision Streets with the Province.”

Motion Carried Unanimously.

Council Media Releases

Referring to a recent situation where information was released that was not reviewed by all members of Council, Councillor Parker brought this item forward requesting that Council give direction to staff regarding a policy on media releases specific to how to approach coming to a decision on releases and how they are communicated.

Discussion was held on past practice where the Executive and Audit Committee meets on issues requiring immediate attention. In this particular case, the Executive and Audit Committee met with staff and the Municipal Solicitor, and determined that a media release was the best course of action. The release was communicated to Council one hour before releasing to the media.

Councillor Parker expressed displeasure with the way it was handled, as there were members of Council who were not in agreement with the release as it was written. He also indicated the Special Meeting of Council should have taken place sooner than August 2nd.

Moved by Councillor Parker
Seconded by Councillor Cooper

“That the Executive and Audit Committee review protocol on dealing with urgent matters and report back to Council.”

Motion Carried.
(Councillors Gregory and Cavanaugh opposed)

Envirosystems Inc.

Councillor Taggart advised that the odours from Envirosystems Inc. are much worse this year and residents need to know that Council realizes the severity of the issue. Councillor Taggart also stated that Envirosystems Inc. have a responsibility to be good corporate citizens.

The CAO advised that an update from Mr. Whitlock of Envirosystems Inc. was received this afternoon, which has been distributed to Council. Mr. Whitlock indicated that there is ongoing dialogue between the company and the Department of Environment and that he has offered to meet with members of Council.

Discussion was held regarding arranging a meeting with the Executive and Audit Committee, Councillor Cavanaugh and representatives from Envirosystems Inc. Additionally, discussion was held on the status of the Citizen Monitoring Committee and having a Council representative on this Committee. The CAO advised that former Councillor MacInnes was on the Committee and he would speak with Mr. Whitlock about receiving minutes of past meetings.

Moved by Councillor Cavanaugh
Seconded by Councillor Boutilier

“That a meeting be arranged with the Executive and Audit Committee and representatives from Envirosystems Inc., as soon as possible.”

Motion Carried Unanimously.

UNSM

As part of the UNSM review of the Municipal Government Act, the UNSM is looking at the possibility of a workshop on Code of Conduct. Councillor Stewart inquired about Council’s interest in hosting the workshops with the UNSM.

Moved by Councillor Stewart
Seconded by Councillor Cooper

“That the Municipality of Colchester indicate their interest in hosting the UNSM Code of Conduct Workshops.”

Motion Carried Unanimously.

Presentations

Mayor Blair indicated that typically motions are not made at Presentation Meetings. Council Committee agreed that staff investigate a possible solution so that motions can be put forth at Presentation meetings.

Northern Region Waste

Councillor Taggart advised that this relates to possible negotiations with the Province and is seeking direction on strategy. It was agreed that this item be moved back to Closed Session.

INFORMATION ITEMS**Hub Centre Drive Paving**

Ms. Newell advised that as per previous Council direction, staff issued a letter to 16 property owners on Hub Centre Drive with the updated information on the cost of paving the road. Six responses were received to

the letter representing 10 of the 16 property owners. Six properties were in favour, four were not in favour, and four did not respond, with those not responding being counted as not being in favour. Therefore, the results have only 38 percent in favour of the paving.

It was noted that the results of this petition does not preclude it from coming forward again at a later date.

East Court Road School

Councillor Parker advised that he wanted to make Council aware of a group who is interested in the East Court Road School once it is declared surplus by the school board.

Standard Paving

Ms. Newell provided Council with an update on the Standard Paving Claim which recently concluded. On June 27, 2017, staff received notification that Standard Paving was not successful in their claim, nor was the County successful in its counter claim.

Director's Report

A report from the Director of Corporate Services was circulated in the package for this evening's meeting.

CLOSED SESSION

Moved by Councillor Gregory
Seconded by Mayor Blair

"That the meeting go into closed session at 9:15 pm."

Motion Carried Unanimously.

Moved by Councillor Cavanaugh
Seconded by Councillor Gregory

"That the meeting reconvene in open session at 10:16 pm."

Motion Carried Unanimously.

Adjournment

Moved by Councillor Cavanaugh
Seconded by Councillor Gregory

"That the meeting adjourn at 10:17 pm."

Motion Carried Unanimously.

Tracey Veno
Recording Secretary