

## MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Courthouse, Truro, Nova Scotia, on Thursday, March 31, 2016.

### Roll Call

The roll was called with the following Councillors in attendance:

Mayor Bob Taylor, Chair	
Councillor Christine Blair	District 1
Deputy Mayor Bill Masters	District 2
Councillor Geoff Stewart	District 3
Councillor Mike Cooper	District 4
Councillor Lloyd Gibbs	District 5
Councillor Michael Gregory	District 7
Councillor Ron Cavanaugh	District 8
Councillor Doug MacInnes	District 9
Councillor Tom Taggart	District 10
Councillor Wade Parker	District 11

### Regrets

Councillor Karen MacKenzie	District 6
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### Also Present

Mr. Crawford Macpherson, Interim Chief Administrative Officer  
 Ms. Michelle Newell, Director of Public Works  
 Mr. Wayne Wamboldt, Director of Solid Waste  
 Mr. Scott Fraser, Director of Corporate Services  
 Ms. Tracey Veno, Executive Assistant/Recording Secretary

Mayor Taylor welcomed the County's new CAO, Mr. Rob Simonds, who was in attendance for this evening's meeting to meet Council and staff and to observe procedures.

### Staff Retirement Presentation

In recognition of 16 years of service with the Municipality, Mayor Taylor and Crawford Macpherson presented Mr. Murray Dawson with a retirement plaque. Mr. Dawson was employed with the Municipality at the Materials Recovery Facility in Kempton as an Operations Supervisor.

### Approval of Agenda

Moved by Councillor Gregory  
 Seconded by Councillor MacInnes

"That the agenda be approved with the following additions:

- Add Item 6-2, Executive and Audit Committee Minutes from meeting held on March 10, 2016;

- Add Item 6-3, Planning Advisory Committee Report from meeting held on March 29, 2016;
- Add Item 9b, First Reading – Vendor By-law;
- Add Item 9c, Joint Meeting Dates – Local Councils;
- Add Item 9d, Noise;
- Add Item 9e, Heavy Truck Traffic – Plains Road;
- Add Item 15b, Executive and Audit Committee minutes, in Closed Session, from meeting held on March 10, 2016.”

Motion Carried Unanimously.

**Approval of Minutes**

Moved by Councillor Stewart  
Seconded by Councillor Cooper

“That the minutes from the meeting held on February 25, 2016, be approved, as presented.”

Motion Carried Unanimously.

**Business Arising from Minutes**

There was no business arising from the minutes of the meeting held on February 25, 2016.

**STANDING COMMITTEE REPORTS AND RECOMMENDATIONS**

**Council Committee Report from March 10, 2016**

*Deputy Mayor Masters presented the report from the Council Committee meeting held on March 10, 2016:*

**Temporary Borrowing Resolution - Debenture Pre-Approval**

Moved by Deputy Mayor Masters  
Seconded by Councillor Gibbs

“That Council approves that the Municipality of Colchester request a Temporary Borrowing Resolution in the amount of \$3,148,505; and,

That the Pre-Approval Debenture Issuance be approved, as presented, and that staff be authorized to proceed with a debenture borrowing, subject to the terms within the Pre-Approval Debenture Issuance; and,

That the Mayor and CAO be authorized to sign the Temporary Borrowing Resolution and Pre-Approval Debenture, as presented.”

Motion Carried Unanimously.

**FCM's Partnership in Climate Protection Program**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

"That Council approves that Colchester participate in the FCM Partnership for Climate Protection Program, subject to a detailed review by staff."

Motion Carried Unanimously.

**FCM Board of Directors Nominations**

Moved by Deputy Mayor Masters  
Seconded by Councillor Gregory

"That Council passes the following resolution:

**FEDERATION OF CANADIAN MUNICIPALITIES – ELECTION TO THE BOARD OF DIRECTORS**

**WHEREAS** the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

**WHEREAS** FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

**WHEREAS** FCM's Annual Conference and Trade Show will take place from June 3 to 5, 2016 during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

**BE IT RESOLVED** that the Council of the Municipality of the County of Colchester endorse Councillor Tom Taggart to stand for election of FCM's Board of Directors for the period starting in June 2016 and ending June 2017; and

**BE IT FURTHER RESOLVED** that Council assumes all costs associated with Councillor Tom Taggart attending FCM's Board of Directors meetings."

Motion Carried Unanimously.

### **Addition of Textiles in the Fibre Recycling Stream**

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

“That Council approves that textiles be added to the list of acceptable products in the fibre recycling bag; and,

That two (2) full time Materials Recovery Facility Sorters be hired to process this additional material; and,

The Materials Recovery Facility Manager be authorized to prepare marketing agreements, with the assistance of the Municipal Solicitor, and that the agreements be brought back to Council for approval.”

Motion Carried Unanimously.

#### **Executive and Audit Committee Minutes from March 10, 2016**

There was no business arising from the minutes of the Executive and Audit Committee meeting held on March 10, 2016.

#### **Planning Advisory Committee Report from March 29, 2016**

Deputy Mayor Masters, Vice Chair of the Planning Advisory Committee (PAC), provided a brief overview of the Report from the Planning Advisory Committee’s March 29, 2016 meeting. The purpose of the meeting was to discuss establishing a municipal Vendors By-law. The PAC’s recommendation is to proceed with the adoption of a Vendors By-law which is being presented later this evening.

### **ACTION ITEMS**

#### **N-Viro Biosolids Facility**

Councillor MacInnes indicated that Council members had a very informative tour and presentation of the N-Viro Biosolids Facility at Aero-Tech Business Park on March 15, 2016. Interest was expressed in receiving information on the current guidelines from Nova Scotia Environment regarding the storage and application of biosolids as well as another perspective from regulators and experts including the Canadian Food Inspection Agency, Nova Scotia Environment and the Department of Health.

It was also suggested that receiving additional information on the other metals in the biosolids that are not included in the main testing might help to ensure residents that the biosolids are safe.

Moved by Councillor MacInnes  
Seconded by Councillor Cavanaugh

“That staff research having a presentation on biosolids from regulating bodies and experts such as the Canadian Food Inspection Agency, Nova Scotia Environment and the Department of Health.”

Motion Carried Unanimously.

**Brookfield Sidewalks –  
Maintenance and Capital**

Councillor Stewart raised concerns regarding the Carter Road sidewalk in Brookfield and requested that it be brought forward as a capital expense this year. Concern was also raised about the deplorable condition of the sidewalk along Highway 289.

Ms. Michelle Newell, Director of Public Works, indicated that due to the extensive maintenance that would be required and the costs involved, this item should also be forwarded to for consideration in the Capital Budget.

Moved by Councillor Stewart  
Seconded by Deputy Mayor Masters

“That the Carter Road and Highway 289 sidewalks in Brookfield be moved to the Capital Budget for the 2016-17 fiscal year.”

Motion Carried Unanimously.

**Great Village Bridge  
Street Light**

Councillor Taggart advised that he received a number of calls from residents regarding the need for a light on the bridge in Great Village.

Moved by Councillor Taggart  
Seconded by Councillor MacInnes

“That staff investigate through Nova Scotia Power, installation and operating costs for a street light located at the new bridge in Great Village, and the information be brought back to Council for consideration.”

Motion Carried Unanimously.

**First Reading – Vendor  
By-law**

On previous directive of Council, staff were asked to research a new Vendors By-law affecting all municipally owned lands. The Planning Advisory Committee (PAC) met on March 29, 2016 to consider the By-law and recommended proceeding with adoption of the By-law with some changes as discussed at the PAC

meeting. The Municipal Government Act requires two readings of a By-law before adoption, with the First Reading to announce Council's intent to adopt the By-law and proceed to a Public Hearing and Second Reading. The Public Hearing and Second Reading are scheduled for April 28, 2016 at which time Council can debate the merits of adopting this By-law.

Moved by Deputy Mayor Masters  
Seconded by Councillor MacInnes

"That Council approves at First Reading, the Vendors By-law as presented, for purposes of forwarding to a Public Hearing, reserving consideration of the By-law until Second Reading, following the Public Hearing."

Motion Carried Unanimously.

### **Joint Meeting Dates – Local Councils**

Mr. Crawford Macpherson, CAO, indicated that at the Colchester Regional Economic Development Advisory Committee meeting held in January, discussion was held regarding quarterly Regional Committee meetings with the Municipality of Colchester, Towns of Truro and Stewiacke and Millbrook First Nation. Staff is seeking a date in April that Council members would be available to attend a joint meeting.

Moved by Councillor MacInnes  
Seconded by Councillor Blair

"That Council approves April 25, 2016 as the date for the Joint Council meeting."

Motion Carried Unanimously.

Staff were directed to check the availability of the Millbrook Room at the RECC for this meeting.

### **Noise**

Councillor Stewart advised Council about an issue regarding noise complaints where the local Police indicated that the complaints should be directed to the area Councillor and not the RCMP. It was requested that the matter be taken to the Police Advisory Board to investigate and come back to Council with findings.

Discussion was held regarding a Noise By-law with conflicting information being brought forward on the RCMP's position on a having a Noise By-law. The County formerly had a By-law in place but it was rescinded in 1999 at the request of the RCMP. Some of the issues regarding the By-law at that time included lack of

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proper equipment to monitor noise levels as well as lack of enforcement manpower.

Council members expressed concern regarding other RCMP issues including the lack of visibility in rural areas, and lack of follow up from the RCMP after initial contact.

Councillor Blair indicated that these concerns would be brought forward at the next Police Advisory Board meeting which is scheduled for April 18<sup>th</sup>.

### **Heavy Truck Traffic – Plains Road**

Councillor MacInnes indicated that he had brought this item before Council previously and feels it necessary to bring forward again. Heavy truck traffic is a concern along Plains Road onto Highway # 4, Carrobie Road through to Highway #104 and along Dakota Road into the Village. Signage for no heavy traffic should be erected and enforced along these roads.

Moved by Councillor MacInnes  
Seconded by Councillor Gibbs

“That a letter be written to Nova Scotia Transportation and Infrastructure Renewal requesting that ‘No Heavy Traffic Except for Local Deliveries’ signage be placed along Plains Road onto Highway # 4, Carrobie Road through to Highway #104 and along Dakota Road into the Village and that the signs be enforced.”

Motion Carried Unanimously.

### **Correspondence - ACTION**

#### **Sherri Stevenson (on behalf of the Lego Intelligence Team)**

An email to Mayor Taylor dated March 3, 2016 requesting funding assistance for the Truro Robotics Team to travel to the FLL Razorback Invitational being held in Fayetteville, Arkansas.

The Municipality has an Economic Development Policy that supports groups and events that bring people to the region. Providing financial support to individuals or groups travelling outside the region does not meet the criteria of this Policy and concern was expressed with approving such requests.

Moved by Councillor Cooper  
Seconded by Councillor Taggart

“That the letter from Sherri Stevenson requesting funding assistance for the Truro Robotics Team to travel to the FLL

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Razorback Invitational being held in Fayetteville, Arkansas, be received for information.”

Motion Carried Unanimously.

**Margaret Mauger,  
Executive Director &  
Counselling Therapist,  
Colchester Sexual Assault  
Centre**

A letter dated March 3, 2016 to the Mayor and Council requesting that April be proclaimed Sexual Assault Awareness Month.

Moved by Councillor Cavanaugh  
Seconded by Councillor MacInnes

“That Council proclaims April as Sexual Assault Awareness Month.”

Motion Carried Unanimously.

**Chad Lorenz, Canadian  
Junior Angus Association  
President**

A letter received March 17, 2016 requesting sponsorship support for the 2016 Canadian Junior Angus Association Showdown being held in Truro from July 28-30, 2016.

Staff were directed to request additional information regarding the event including expected number of attendees and budget information. It was agreed that if the information was received, the request be forwarded to the Additions/Deletions Budget meeting.

#### **Correspondence - INFORMATION**

##### **Building Inspector**

A copy of the Building Permit Statistics received from the Building Inspector for the month of January 2016. Council agreed to receive the report for information purposes.

##### **Development Officer**

A copy of the Development Activity Report received from the Development Officer for the month of January 2016. Council agreed to receive the report for information purposes.

#### **INFORMATION ITEMS**

##### **County Frontages – Public Roads**

As a result of discussions at the March Committee meeting regarding potential funding of a road improvement project on Hillridge, Hillvale and McCallum Drives, staff were requested to provide information on total number of County owned properties fronting on public streets. Depending on the information received, Council would determine whether amendments to the Local Improvement By-law should be considered. A detailed list with information as requested by Council was distributed to Council for this evening’s meeting.

Discussion on changing the existing Local Improvement By-law, which has been in place for a number of years, would fundamentally change what Council has done in the past. It was noted that it is important to be consistent however, there may always be exceptions. As outlined on the list of County owned frontage on public streets, the County owns very little frontage. In the case of the Hillvale, Hillridge and McCallum Drives, it is a unique situation with the County owning 1800 feet of frontage.

Concerns were expressed regarding the fact that these roads are provincially owned and the onus to repair should be on the Province as opposed to the Municipality.

### **Non-profit Insurance Grants**

This Information Item provides an update on the Not-for-Profit Organizations Grant Applications. The winter application deadline for the Not-for-Profit Insurance Program was February 26, 2016. The County received 28 applications totalling \$10,599.50. One additional application was not eligible, the Warwick Mountain Recreation Club, as they received funding in October 2015 and will not be eligible again until October 2016.

The annual budget for the Not-for-Profit Insurance Program is \$13,000. The combined approvals from the Fall and Winter applications will bring the total over budget by \$5,360.50.

Discussion was held on the insurance coverage and providers. Responding to inquiry on type of insurance, general liability vs. director liability, Mr. Craig Burgess, Recreation Manager, indicated that typically the coverage is only general liability. Council members indicated that it is important for these groups to carry directors' liability insurance and suggested that amendments be made to the policy to reflect this. On the topic of insurance providers, a suggestion was made to look into the possibility of having a group rate using the County insurance provider as opposed to each group having their own provider.

### **Flood Mitigation Project**

Referring to the matter of the cost sharing arrangement with the Province on the Great Village Flood Mitigation Project, Mayor Taylor advised that the County request to the Province to cover 50% of the overage on this project was denied due to budget constraints. Frustration was expressed with this decision.

Councillor Taggart, although disappointed with the final funding decision, expressed gratitude for the funding that was received towards this project.

Referring to the Library Project with the Town, Council was reminded that even though the costs were over budget on this project, the Municipality's contribution to the project was not exceeding the amount originally approved.

**Reports from Councillors  
Appointed to Outside  
Boards and Agencies**

Copies of reports from the Mayor and Councillors were circulated in the package or placed on table for this evening's meeting.

Councillor Stewart provided a brief update on the Fundy Gateway Project indicating that the consulting firm has met with the Project Steering Committee and will continue to get weekly updates; public consultation is being planned for mid to late April; ACOA funding is being looked into for Phase 3 of the project; and, the possibility of a joint meeting with the consulting firm, the Project Steering Committee and both Councils is being considered.

Mayor Taylor provided a brief update on the new library. A tour and meeting was held on March 23<sup>rd</sup>. The addition to the building is huge and the Town is looking at utilizing some space in the new library. The old library is scheduled to close on May 1<sup>st</sup> with the move scheduled for May 16<sup>th</sup> and the library will be shutdown for a period of six to eight weeks. Additionally, the Municipality is contributing a copy of the Joint Library Agreement and County pin for the library time capsule.

Referring to the upcoming UNSM Spring Workshop, Mayor Taylor indicated that there will be a session on "Shared Secrets" where municipal units will be doing presentations to share Nova Scotia municipalities success stories. There was only room to accommodate four presentations and the Town of Truro and Municipality of Colchester were selected to do a joint presentation.

**RECESS**

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

"That the meeting go into closed session at 9:16 pm."

Motion Carried Unanimously.

Moved by Councillor Gregory  
Seconded by Councillor Cavanaugh

"That the meeting reconvene in open session at 9:49 pm."

Motion Carried Unanimously.

**ADJOURNMENT**

Moved by Councillor Cavanaugh

Seconded by Councillor Gregory

“That the meeting be adjourned at 9:50 pm.”

Motion Carried Unanimously.

Tracey Veno  
Recording Secretary