## MUNICIPAL COUNCIL

The Regular Session of the Municipal Council of the Municipality of the County of Colchester was conducted in-person and virtually combined, on Thursday, August 27, 2026, at 6:00 pm.

In peace and in friendship, and in the spirit of truth and reconciliation, it was acknowledged that the Municipality of Colchester is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq.

**Roll Call**

| | |
|---|---|
| Mayor Christine Blair, Chair | |
| Councillor Paul Weatherby | District 1 |
| Dep. Mayor Laurie Sandeson | District 2 |
| Councillor Sheldon Richardson | District 3 |
| Councillor Mike Cooper | District 4 |
| Councillor Tim Johnson | District 5 |
| Councillor Nigel Leggett | District 6 |
| Councillor Sherry Martell | District 7 |
| Councillor Lisa Patton | District 8 |
| Councillor Marie Benoit | District 9 |
| Councillor Charlene Fletcher | District 10 |
| Councillor Allan Kennedy | District 11 |

**Staff Present**

Dan Troke, Chief Administrative Officer
Michelle Boudreau, Director of Public Works
Scott Fraser, Director of Corporate Services
Phil Redden, Director of Solid Waste
Reid Shepherd, Director of Community Development
Dennis James, Municipal Solicitor
Anna-Marie Manley, Municipal Solicitor
Jenn Mantin, Economic Development Officer
Tracey Veno, Recording Secretary
Amanda Charter, Desktop Support Technician
Devin Trefry, Research, Policy, and Community Engagement Officer
Colin Forsyth, Development Officer
Jill McGillicuddy, Senior Planner *(virtual)*

**Approval of Agenda**

Moved by Councillor Richardson, seconded by Councillor Cooper

"That the agenda be approved with the following amendments:

- Remove Item 2, Site Plan Appeal; and,
- Add Item 14b, Upham Bridge, Bayhead." Carried unanimously.

**Public Hearing – Variance Appeal, 46 Osprey Court, Bible Hill**

Mayor Blair called this Public Hearing to order respecting a variance refused by the Municipal Development Officer, Colin Forsyth. The variance application was made by Mr. Addie McCallum for a property located at 46 Osprey Court, Bible Hill. The refusal has been appealed by owner so Council becomes the decision-making body and will decide to either uphold or overturn the decision of the Development Officer.

The CAO advised that the guidelines of the Municipal Government Act regarding advertising of the Public Hearing have been followed.

The Mayor reminded Council members that this public hearing is Council's opportunity to hear the Variance decision and concerns of residents.

Colin Forsyth, Development Officer, provided a brief overview of the variance application which included a map and photographs of the location. He explained that Mr. Addie MacCallum had been issued a permit to construct a garage, at which time the proposed location and applicable setback requirements were discussed. However, during the inspection, it was determined that the garage did not meet the minimum required setback. The property adjacent to Mr. MacCallum's property is a road reserve intended for a future road connection to Covington Place, possibly to be used as an emergency exit or trail. Mr. MacCallum was advised of his options, including applying for a variance. He was also informed that, should the variance not be granted, the decision could be appealed, at which point Council would become the deciding authority.

Brief discussion was held on whether the five-metre setback was standard for the County. The Development Officer confirmed that it is for corner lots. Further discussion was held on potential impacts the garage would have on sightlines of an intersection as well as impacts on the connector trail. The Director of Public Works indicated that it would only impact the connector trail if used as a driveway to the garage.

Addie MacCallum was in attendance virtually, as applicant/appellant. He indicated that his request is that he be granted a small reduction in the setback from approximately 16.5 feet to approximately 9.5 feet. The rationale for the request, as detailed in the application, is to maximize the space on the property for an accessibility matter for a future auxiliary dwelling. The design is a modest 22x28, one storey garage, with no dwelling in it and no windows facing properties other than their own. The garage will look similar to the house and there will be no business done from the garage. With the variance, they will try not to cut down any of the hardwood trees however, if the pad has to be moved, some of the trees would have to be removed. A letter of support has also been provided by a neighbouring property owner on the south side indicating full support for the project. Mr. MacCallum indicated that he feels this variance would not impact utilities, emergency services or the proposed connector trail.

Discussion was held on why the variance was requested after the pad was in with Mr. MacCallum indicating that the measurements were wrong otherwise the variance would have been requested in advance. Further discussion was held on the proposed trail still advancing, the placement of the garage doors facing the back of the house, the placement of the windows, and possible plans for driveway access. Mr. MacCallum indicated that this would not be a main access for parking in the garage.

The CAO indicated that as mentioned by Mr. MacCallum, one written submission has been received concerning this application. Mark Collins, 54 Osprey Court, is the property next door to 46 Osprey Court and he is supportive of Mr. MacCallum's appeal for the requested variance and indicated that the variance would have minimal impact on sightlines and streetscape in the subdivision. A copy the letter was provided on table for Council members and is on file in the Administration Office.

There were no members of the public in attendance to address the variance.

Moved by Councillor Weatherby, seconded by Councillor Johnson

"That the decision of the Development Officer be overturned and the Variance for 46 Osprey Court be granted." Motion carried *(Councillor Fletcher opposed)*.

Mayor Blair advised Mr. MacCallum that the decision of the Development Officer has been overturned and the indicated that the variance would be granted.

**Approval of Minutes**

Moved by Councillor Patton, seconded by Councillor Kennedy

"That the minutes from June 25, 2026, be approved as presented." Carried unanimously.

**Business Arising from Minutes**

Councillor Martell raised the issue of a previous motion of Council for a joint meeting of the Municipality of Colchester and Town of Truro with the RECC Board as an opportunity for Council members to ask questions and receive updates. Although a joint meeting was held, it was a one item agenda for budget purposes only. Concern was expressed with the Board's decision at their last meeting not to proceed with a joint meeting. As owners of the facility, it is the rights of the owners to request a joint meeting and Councillor Martell inquired about next steps to make this happen.

Dennis James, Municipal Solicitor, noted that he was not aware of the circumstances of the Board vote to not proceed with a meeting however if owners request a meeting, it should happen. The CAO also noted that as co-owner of the facility, the Town of Truro would also have to want to proceed with a joint meeting.

Moved by Councillor Martell, seconded by Councillor Patton

"That a letter be written requesting a joint meeting with the Municipality of Colchester, the Town of Truro, and the Board, be held as soon as possible, to provide an appropriate forum to ask questions of the Central Nova Scotia Civic Centre Society Board and receive pertinent updates." Motion carried *(Councillors Cooper, Johnson, Fletcher and Kennedy opposed)*.

Referring to pages 28-29 of the minutes, specifically on the motion concerning funding for the Winter Long John Festival being contingent on the same contribution from the Town of Truro, clarification was sought on whether Truro approved funding. The CAO indicated he would confirm this with the Town.

**Standing Committee Reports and Recommendations**

***Deputy Mayor Sandeson, Chair of Council Committee, presented the reports from the meeting held on August 13, 2026.***

Remote Work Policy (Trial)

Moved by Deputy Mayor Sandeson, seconded by Councillor Patton

"That Council approves the Remote Work Trial Personnel Policy as a permanent Policy, as presented." Motion carried *(Councillor Leggett opposed)*.

Community Event Grant Request – Recreation Nova Scotia Conference

Moved by Deputy Mayor Sandeson, seconded by Councillor Patton

"That Council approves funding in the amount of $2,500 for the 2026 Recreation Nova Scotia Conference being held in October 2026. " Carried unanimously.

Community Event Grant Request - Tatamagouche Farmers Market, Fun Day in the Square

Moved by Deputy Mayor Sandeson, seconded by Councillor Martell

"That Council approves funding in the amount of $2,000 for the 2026 Fun Day in the Square in August 2026. " Carried unanimously.

Community Event Grant Request – Centre for Local Prosperity, Festival and Conference

Moved by Deputy Mayor Sandeson, seconded by Councillor Martell

"That Council approves funding in the amount of $5,000 for the 2026 Local Prosperity Festival and Conference in August 2026. " Carried unanimously.

Scholarship Program Policy Amendments

Moved by Deputy Mayor Sandeson, seconded by Councillor Patton

"That Council approves the amendments to the Scholarship Program Policy as presented. " Carried unanimously.

Sidewalk Extension – Avalon to Bonavista

Moved by Deputy Mayor Sandeson, seconded by Councillor Weatherby

"That Council not proceed with the construction of the requested sidewalks on Avalon Avenue and Bonavista Avenue in Hilden." Motion carried *(Councillor Richarson opposed)*.

***Debert Source Water Protection Advisory Committee – Minutes of June 9, 2026***

Moved by Deputy Mayor Sandeson, seconded by Councillor Weatherby

"That the minutes of the Debert Source Water Protection Advisory Committee of June 9, 2026, be received." Carried unanimously.

***Flood Advisory Committee – Minutes of June 23 and July 21, 2026***

Referring to minutes of June 23rd, a typo was noted under the heading Review of Projects. Additionally, an inquiry was made about potential timeline for the project at 1145 Plains Road. The Director of Public Works noted they may have more information following their October 3rd meeting of the Flood Advisory Committee.

Moved by Councillor Patton, seconded by Councillor Kennedy

"That the minutes of the Flood Advisory Committee of June 23 and July 21, 2026, be received." Carried unanimously.

***Colchester Planning Advisory Committee – Report of August 5, 2026***

Moved by Councillor Weatherby, seconded by Deputy Mayor Sandeson

"That the report of the Colchester Planning Advisory Committee of August 5, 2026, be received." Carried unanimously.

## ACTION ITEMS

**Speed Radar Signs**

The Director of Public Works provided a summary of the item regarding the deployment of existing speed radar signs and the purchase of additional signs. The report included a list of locations of deployment provided by Council, approximate length of time the signs would be deployed at each location, and the approval requirement where signs are proposed for provincially owned roads. At their June 2026 meeting, Council referred the matter to staff to investigate the purchase of four additional signs and that the signs have ability to display various information.

Staff contacted the existing vendor for updated information on available radar signs and current pricing. The cost is approximately $5,000 per sign, however, the vendor does not offer models with alternative graphics. Based on the updated list of locations, available staff resources for deployment, and benefits of consistency with our monitoring software, staff is recommending the purchase of two additional signs from the existing vendor.

Discussion included Council members indicating they are receiving fewer speeding complaints, the number radar signs other municipal units have and whether the purchase of two additional units is sufficient. Council also discussed feedback from the RCMP regarding collected data from the signs. The Director advised that no feedback has been received to date from the RCMP. It was suggested that this be brought forward at a future Police Advisory Board meeting.

Moved by Councillor Patton, seconded by Councillor Cooper

"That Council approves the purchase of two (2) additional speed radar signs at an estimated cost of $10,000 excluding taxes and installation, and that the purchase be referred to the Capital Budget process." Carried unanimously.

**MacElmon Roundabout and Servicing**

The Director of Public Works and Economic Development Officer provided an update on the proposed MacElmon Road Roundabout in Debert. Included in the report was information on accommodation of Long Confirmation Vehicles (LCVs) in the proposed single lane roundabout; requirements around archaeology and concerns with proceeding with additional archaeological work in the area; requirements for a traffic study to proceed with access via the Lysander intersection, as well as having driveway access to a gas bar; and budgetary information. The report also acknowledged the importance of the roundabout for future development in Debert, the economic benefits it would bring to the area, and addressed the timing of the roundabout construction.

Points of discussion included potential funding opportunities available; traffic counts in the area; limitations of driveway access to a gas bar; opening highway access being crucial to Debert development and the Debert airport; support for single service station; lands available for development; budget, estimated project costs, and financing considerations; having a fulsome business case analysis; construction timelines; and proceeding with a traffic study being the first step in the process.

Moved by Councillor Martell, seconded by Councillor Richardson

"That Council authorizes staff to proceed with a traffic study on MacElmon Road at an estimated cost of $20,000, with the goal of evaluating alternative access options for highway frontage lots." Motion carried *(Councillors Cooper and Fletcher opposed)*.

**Second Reading – Onsite Water Supply and Septic Program By-law**

The Director of Corporate Services provided a brief overview of the Onsite Water Supply and Septic Program Lending By-law. This is a program intended to replace onsite well supply or septic systems. The By-law was presented for First Reading at the June Council meeting. Since then, a few minor, non-substantive changes are proposed to provide clarity around the intent of the By-law being to assist with residents having issues with their current well or septic systems. Should Council approve Second Reading of the By-law, it would be in effect following the Notice of Approval being published in a local newspaper.

Moved by Councillor Patton, seconded by Councillor Leggett

"That Council approves, by way of Second Reading, the Water Supply and On-site Sewage Disposal System Upgrade Lending Program By-law, as presented." Carried unanimously.

**Rath Eastlink Community Centre Loan Forgiveness**

The Director of Corporate Services reported that this item relates to the loan previously provided to the Rath Eastlink Community Centre (RECC) regarding the Canada Revenue Agency (CRA) matter concerning the Canada Emergency Wage Subsidy (CEWS)Program.

The RECC was originally approved for the CEWS subsidy, but it was later determined that they were not eligible, and the funds were required to be repaid with interest to CRA. Both the Town and the Municipality granted a loan to the RECC to return the funds with interest with the agreement that the loans could be forgiven upon final determination of appeals to the CRA. The Town has provided forgiveness of its loan and this matter before Council is to consider forgiveness of its loan to the RECC.

Moved by Deputy Mayor Sandeson, seconded by Councillor Cooper

"That Council approves forgiveness to the Rath Eastlink Community Centre for the $814,923 loan issued for payment of CRA obligations relating to funds received under the Canada Emergency Wage Subsidy Program." Carried unanimously.

**First Reading – Proposed Development Agreement for Lands Owned by Blower and Granton Developments Ltd., 104 Vimy Road**

Providing clarity around the process for development agreements, the Municipal Solicitor advised that technically this is not a First Reading as development agreements do not require two readings. Past practice has been to bring the development agreement before Council twice, and the only action required this evening is a motion to proceed to a Public Hearing. Development agreements differ from by-law amendments in that any significant changes to a by-law would require the process to start but that is not the case with development agreements.

Senior Planner, Jill McGillicuddy, provided an overview of the development agreement application, which is for five buildings on four lots, with a potential of 260 units. A number of recommendations were made by PAC, including reducing the six-storey building to four-storeys; fencing along Hillcrest Ave.; adequate stormwater management; provisions for additional parking; prohibiting balconies facing Hillcrest Ave.; and a provision for an emergency exit. Staff is currently working with the applicant relative to the recommendations of PAC and will be prepared to present the revisions to Council during the Public Hearing.

Responding to a query on whether there is any reluctance from the developer on the recommended amendments, the Senior Planner indicated that they are open to the amendments and discussions are ongoing. Discussion was held on parking limitations as well as timeframe for the proposed development.

Moved by Councillor Weatherby, seconded by Deputy Mayor Sandeson

"That Council forward the proposed development agreement for 104 Vimy Road, Bible Hill, to a Public Hearing reserving consideration of the development agreement with any revisions, for consideration by Council following the Public Hearing." Carried unanimously.

**First Reading – Proposed Administrative Amendments to the Colchester Land Use By-law**

The Director of Community Development reported that by-laws require two readings, and this item deals with First Reading of proposed amendments to the Colchester Land Use By-law. The proposed by-law amendment is to address an issue identified as the Municipality continues to adjust to the full zoning within the new Municipal Planning Strategy (MPS) and Land Use By-law (LUB). The issue relates to existing lots intended for development that are accessed by unlisted, unmaintained, or abandoned public roads. Several roads within the Municipality are affected, with Lock Haven Lane being an example. The proposed amendment would allow staff to issue development permits for existing lots that were intended for development and are accessed by these types of roads but would not permit the creation of new lots along such roads. The intent is to alleviate the development challenges associated with these existing lots by adding provisions to the applicable section of the LUB.

Brief discussion was held on liabilities being the responsibility of the developer. Further discussion was held on minimum/maximum lot size requirements within the LUB.

Moved by Councillor Weatherby, seconded by Councillor Martell

"That Council approves at First Reading, the application for proposed administrative amendments to the Colchester Land Use By-law, as presented, and directs that the proposed amendments be forwarded to a Public Hearing, with final consideration deferred until Second Reading following the Public Hearing." Carried unanimously.

**Deer Cull**

Referring to a deer cull, Councillor Johnson indicated that there is no reason to continue with pellet counts in order to proceed with a deer cull and he would like to see the process started for a deer cull this Fall.

Moved by Councillor Johnson, seconded by Councillor Kennedy

"That staff be directed to reach out to local contractors to secure a cull in the Fall of this year for the areas of Bible Hill, Valley, Salmon River, Truro Heights and Lower Truro." Carried unanimously.

**Upham Bridge, Bayhead**

Councillor Martell advised of a recent bridge closure on the Sunrise Trail, the Upham Bridge, Bayhead. The road closure has created a detour of more than 20km, on gravel roads. The Province should be commended for the work done preparing the gravel roads in a timely manner. Not only is this a vital link for the Village of Tatamagouche, it is also a serious safety issue for emergency services and work on this bridge should be deemed a priority.

Moved by Councillor Martell, seconded by Councillor Leggett

"That a letter be written to the Minister of Nova Scotia Public Works requesting that the Province consider repairing or replacement of the Upham Bridge located on Route 6 in Bayhead, a priority." Carried unanimously.

**Correspondence – ACTION**

**Karla Winham, Fundraising Coordinator, Third Place Transition House**

An email to the Mayor requesting sponsorship support for their Fundraising Golf Tournament.

Moved by Councillor Benoit, seconded by Councillor Patton

"That Council approves Gold Level Sponsorship in the amount of $2,000 for the Third Place Transition House Fundraiser Golf Tournament." Carried unanimously.

**Sallie Murphy, Interim Executive Director, Big Brothers Big Sisters**

An email to the Mayor concerning Big Brothers Big Sisters Turn the Town Teal campaign.

Moved by Councillor Patton, seconded by Councillor Martell

"That Council support Big Brothers Big Sisters Turn the Town Teal campaign by lighting up the Courthouse Building and Fundy Discovery Site in teal for one week in September." Carried unanimously.

The CAO reminded Council of the renovations at the front entrance of the Courthouse building and as such, will not be able to accommodate lighting up 1 Church Street.

**Patrick Lortie, Senior VP and Chief Strategy and Stakeholder Relations Officer**

An email to Mayor Blair requesting a proclamation for 2026 Rail Safety Week.

Moved by Councillor Johnson, seconded by Councillor Benoit

"That Council proclaims September 21-27, 2026, as Rail Safety Week." Carried unanimously.

**Allison MacDonald, President, North Shore ATV Club**

Correspondence dated July 20 and 27, 2026, seeking support for its application to access services through the Nova Scotia Trails Act.

Moved by Councillor Martell, seconded by Councillor Cooper

"That the correspondence seeking support for it's application to access services through the Nova Scotia Trails Act be referred to staff." Carried unanimously.

**CIF-IFC Team, Canadian Institute of Forestry**

An email to Mayor Blair dated July 31, 2026, regarding a proclamation for 2026 National Forest Week.

Moved by Councillor Benoit, seconded by Councillor Cooper

"That Council declares September 20-26 as 2026 National Forest Week, and that option (b) as presented be selected for the proclamation." Carried unanimously.

**Ethan Crossman, President, ScotiaPort Inc.**

A letter to Mayor and Council dated August 6, 2026, requesting a letter of support for the continued advancement of the ScotiaPort project.

Brief discussion was held on ScotiaPort making a presentation to Council to provide an update on the project.

Moved by Councillor Johnson, seconded by Councillor Kennedy

"That Council provide a general letter of support for the continued advancement of the Scotiaport Project." Carried unanimously.

**Katie Price, Project Planner**

A memo to Mayor and Council concerning a rezoning application for land on St. Andrews River Road and Lynch Road.

Moved by Councillor Cooper, seconded by Councillor Weatherby

"That the memo concerning a rezoning application for land on St. Andrews River Road and Lynch Road be referred to the Colchester Planning Advisory Committee." Carried unanimously.

**Jill McGillicuddy, Senior Planner**

Memo to Mayor and Council concerning rezoning application for a property located at 1786 Truro Road.

Moved by Councillor Kennedy, seconded by Councillor Patton

"That the memo concerning rezoning application for a property located at 1786 Truro Road be referred to the Colchester Planning Advisory Committee." Carried unanimously.

**Michael Boyce, Resident**

An email dated August 18, 2026, via Councillor Patton, regarding sewer concerns/issues on Matlyn Drive.

Moved by Councillor Patton, seconded by Councillor Johnson

"That the email from Michael Boyce regarding sewer concerns/issues on Matlyn Drive be referred to staff." Carried unanimously.

**Annette Sharpe & Paul Kenrick, Debert Military Museum**

Letters and accompanying information relative to a funding request for necessary repairs to the ramp access at the Debert Military Museum.

Moved by Councillor Benoit, seconded by Councillor Richardson

"That Council approve $1,000 in grant funding to the Debert Military Museum to assist with necessary repairs to their ramp access." Carried unanimously.

**Mattatall, Folly, and Angevine Lakes Community Coalition Representatives**

Joint letter to Colchester and Cumberland Mayors and members of Council requesting that municipalities request the Province to halt or pause and reassess a planned aerial glyphosate herbicide spray program and to support a permanent no-spray buffer around the shared watershed.

Moved by Councillor Martell, seconded by Councillor Fletcher

"That the joint letter to Colchester and Cumberland Mayors and members of Council requesting the municipalities request the Province to halt or pause and reassess a planned aerial glyphosate herbicide spray program and to support a permanent no-spray buffer around the shared watershed be referred to staff." Carried unanimously.

**Clair Peers, Onslow Belmont Fire Brigade**

An email addressed to Councillor Benoit dated August 22, 2026, requesting to have tipping fees waived for dumpsters from the OBFB Annual Harvest Sale.

Moved by Councillor Benoit, seconded by Councillor Patton

"That Council approves that tipping fees be waived for dumpsters from the Onslow Belmont Fire Brigade's Annual Harvest Sale." Carried unanimously.

<u>Correspondence - INFORMATION</u>

**Development Officer**

A copy of Development Activity Report for June and July 2026.

**Building Inspector**

A copy of Building Permit Statistics for June and July 2026.

Moved by Councillor Weatherby, seconded by Deputy Mayor Sandeson

"That the reports from the Development Officer and Building Inspector be received." Carried unanimously.

**The Honourable John A MacDonald, Municipal Affairs Minister**

Copy of letter from the Minister of Municipal Affairs regarding in-camera sessions as well as follow-up correspondence.

Moved by Councillor Patton, seconded by Councillor Johnson

"That the letter from the Minister of Municipal Affairs regarding in-camera sessions as well as follow-up correspondence be received." Carried unanimously.

**D. Michael Sherren**

Letter dated July 14, 2026, concerning Deer Population Management in Valley.

Moved by Councillor Kennedy, seconded by Councillor Cooper

"That the letter concerning Deer Population Management in Valley be received." Carried unanimously.

Referencing the motion earlier in the evening to proceed with a deer cull, it was noted that a letter be sent to Mr. Sherren to advise accordingly.

**Richard LeBreton, CN Rail**

An email to the CAO dated August 20, 2026, concerning notice of East End Cross Road Bridge Demolition.

Moved by Councillor Johnson, seconded by Councillor Patton

"That the email concerning notice of East End Cross Road Bridge demolition be received." Carried unanimously.

INFORMATION ITEMS

**Parking Feasibility Study, Main Street, Tatamagouche**

This information provided an update regarding the request from the Village of Tatamagouche for a Parking Feasibility Study for Main Street, Tatamagouche.

Staff reached out to the Area Manager with Nova Scotia Public Works (NSPW) for clarification on the requirement for a study and determined that a full parking study is not required. NSPW requires that the Village provide a sketch showing areas they wish to designate as 'No Parking' and the Province will review and provide a response. Staff will advise Village of Tatamagouche staff of the direction as obtained from NSPW.

**Wind Projects Community Benefit Fund**

This item provided an update on allocations for the Wind Projects Community Benefit Fund in relation to the Truro Heights/Millbrook project. This was discussed at the May Council meeting, and recommendations were put forth to Potentia, as the deciding body on funds. Since then, Potentia has approved the following amounts totalling $46,731.70:

| Organization | Amount as Approved by Potentia |
|---|---|
| Hilden Volunteer Fire Brigade | $14,000.00 |
| Hilden Community Association | $2,000.00 |
| Hilden Elementary School (Home and School Association | $16,232.00 |
| Hilden Cemetery | $1,500.00 |
| Colchester East Hants Regional Hospital Auxiliary | $6,599.70 |
| Cobequid Consolidated Elementary School | $6,400.00 |

**2026 Municipal Paving, Award of Tender (Lexington Drive, Ralphs and Wrong Road)**

This item provided an update on the tender award for the paving of 467m on Lexington Drive in Valley, and Ralphs and Wrong Road in Salmon River. The report included an overview of the paving project, budgetary information, tender timelines, and submissions received. Gallant Aggregates LTD was the low bidder, and their tender was deemed complete. As the total project cost is not anticipated to exceed Council's previously approved budget, the tender has been awarded to Gallant Aggregates LTD. Work is expected to commence on August 31st and take approximately 10 weeks to complete.

**Reports from Council Members**

Copies of reports from the Mayor and Councillors were circulated in the package and 'On Table' for this evening's meeting and are available upon request from the Administration office.

CLOSED SESSION

Moved by Councillor Richardson, seconded by Councillor Weatherby

"That the meeting go into closed session at 9:04pm." Carried unanimously.

*At this point in the meeting, Councillors Johnson and Patton recused themselves from the meeting and left the room.*

Moved by Councillor Richardson, seconded by Councillor Cooper

"That the meeting reconvene in open session at 10:09pm." Carried unanimously.

**Procedure for Code of Conduct**

Moved by Councillor Leggett, seconded by Councillor Weatherby

"That Council adopt the recommended procedure as discussed in closed session for use in the Code of Conduct hearing this evening." Carried unanimously.

**CLOSED SESSION**

Moved by Councillor Richardson, seconded by Councillor Cooper

"That the meeting return to closed session at 10:10pm." Carried unanimously.

*It was noted that as outlined in regulations, the respondent for the Code of Conduct complaint, Councillor Patton, was permitted to return to the meeting to address Council in closed session. Following the statement, the Council member once again recused themselves and left the room.*

Moved by Councillor Richardson, seconded by Councillor Cooper

"That the meeting reconvene in open session at 12:30am." Carried unanimously.

**Code of Conduct**

Moved by Councillor Cooper, seconded by Councillor Weatherby

"That Council accept the investigator's findings that Councillor Patton had five (5) breaches of s 6(1), two(2) breaches of s. 16(1), and one (1) breach of s. 18(3) of the Code of Conduct; and,

Further, that Councillor Patton provide a letter acknowledging the breaches, and disrespect of the Mayor, CAO, and work of Council, and includes an apology; and,

That the letter be reviewed by the Municipal Solicitor; and,

That the letter be provided as information in a Council package; and,

That the investigator's report and all related attachments remain strictly confidential." Motion carried *(Councillors Martell and Benoit opposed).*

**ADJOURNMENT**

On a motion by Councillor Richardson, the meeting adjourned at 12:32am.

Tracey Veno
Recording Secretary