

Manager Corporate Planning and Strategic Initiatives

Full-time Position

Centrally located within Nova Scotia between two extraordinary coastlines, Colchester is a progressive rural municipality that offers an unparalleled work-life balance. It is a place that is affordable, welcoming, family focused, rich in diverse culture and natural beauty with thriving businesses and access to all the modern amenities typically found in an urban setting – without the common stresses of living in an urban setting.

The Municipality of Colchester is seeking a Manager of Corporate Planning and Strategic Initiatives to manage the development, implementation, and monitoring of integrated business plans and reporting framework in support of Council's strategic priorities. Reporting to the Chief Administrative Officer, the Manager will provide support, advice, and recommendations to all levels of County Management to ensure corporate strategies and projects/initiatives are in place to advance Council's priorities in a measured manner with clear goals that reflect identified objectives.

The Manager of Corporate Planning and Strategic Initiatives will analyze and evaluate data and information on intergovernmental issues from a variety of sources, interpret findings, develop recommendations, and alternate courses of actions to help inform Council's strategy to respond to emerging intergovernmental initiatives and political trends.

This position requires excellent interpersonal skills with superior verbal, written and analytical, problem solving and project management skills; with the ability to respond effectively to politically sensitive situations with political acumen. In addition, the Manager must have the ability to build and maintain effective relationships with a wide range of individuals and stakeholders including Council, senior staff, managers, external agencies, and representatives from other levels of government.

Applicants must have a Degree in Business Administration, Public Administration, Urban Planning or related field from a recognized program and a minimum of 3 years of municipal/local government experience. Master's degree in Business or Public Administration and Project Management Professional (PMP) designation would be considered an asset.

The salary range for this position is \$ 78,501 to \$ 91,037 based on 35 hours work week.

We welcome applications from all qualified applicants. However, only those selected for an interview will be contacted. Applicants are invited to submit a covering letter and resume by 4:30 p.m. Monday, June 28, 2021 to the Municipality of Colchester, 1 Church Street, Truro, NS B2N 3Z5 or email kgrattomccarthy@colchester.ca