

REQUEST FOR INFRASTRUCTURE LOCATION INFORMATION

1. Contractor is to provide a start date and end date of when the work is scheduled to be carried out. The Contractor shall bear full cost of any damages to County infrastructure if excavation is carried out without said information.
2. Contractor is required to contact the Municipality of Colchester Public Works Office at least 24 hours prior to commencing work.
3. Any infrastructure uncovered during the construction must be reported to the Municipality of Colchester Public Works Office to be evaluated prior to backfilling.
4. Requests shall be accompanied with a scaled drawing showing the scope of work and a legend identifying the elements on the drawing, clarifying existing items to remain, existing items to be removed, and proposed items to be installed. Drawing shall also indicate existing landmarks that can be related to the area of work such as civic numbers, buildings, intersections, road names and other critical information.

5. NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

Applicant Name:		Sketch Attached:	Yes	No
Scope of Work:				
Work Order #:		Location:		
Contact #:		Email Address:		
Contractor:		Start Date:		
		End Date:		
Other Information:				

COLCHESTER APPROVAL INFORMATION – OFFICE USE ONLY				
Sewer Clearance Approval:	Yes	No	Date:	
Water Clearance Approval:	Yes	No	Date:	
Additional Information/ Comments:				