

Small Flood Damage Reduction Projects

Request for Work Application

The Municipality of Colchester's Flood Advisory Committee approves and manages small flood damage reduction projects in the County on an annual basis. The Committee has limited resources and as such feels it is important for property owners to cost share in projects. The Small Flood Damage Reduction Projects Policy outlines the process for applying for such work, cost sharing as well as cost reduction options available to some property owners. The Policy is available on the County website at www.colchester.ca/administration/policies. A paper copy of the Policy can also be obtained by calling the Public Works Office at 902-897-3175, Option 2 or email cwojcik@colchester.ca.

Please review the Small Flood Damage Reduction Projects Policy prior to completing this application. If applicable, also review the Low Income Municipal Tax Assistance Program Policy for cost reduction options.

Completed applications should be received by the Municipality by April 30 to be considered for placing in the priority list of projects of that calendar year.

After receiving your completed application, a site visit will be done to assess the extent of work to be carried out. Local contractors will be invited to submit bids to carry out the work. Based on the bids received, you will be advised of the project costs as well as your share of the costs (as per the Policy). You will have two weeks after being notified to either withdraw your application or accept the costs and sign the Agreement to Cost Share Expenses, and License to Enter Upon Land and Release from Liability.

Depending upon the available budget outlined in the Policy, the Municipality reserves the right to defer the project to a future year even if you have accepted the costs and have signed the documents to carry out work on the project.

You MUST pay 50% of your share of the project prior to any work being done on the property. The remaining 50% can either be paid in a single lump-sum amount or in 1 to 12 monthly installments. Payment is due on March 1 in the fiscal year the project is completed.

Please fill out the attached form and return the completed form to your Councillor, drop off or mail it to the address below or email it to Christa Wojcik at cwojcik@colchester.ca.

Flood Advisory Committee
Municipality of Colchester
1 Church Street
Truro, NS B2N 3Z5

Property Owner(s) Name(s):

Mailing Address:

Phone Number:

Email:

Property Location:

What is the current/primary use of the property?

Residential Property

Commercial

Active Farmland

Vacant Land

Is the structure being used as the principal residence being threatened?

Yes

No

Are you eligible for a 50% reduction in your cost sharing contribution based on the Qualifying Income Levels of Council's Low Income Municipal Tax Assistance Program Policy?

Yes

No

Brief Description of Damage:

Names and addresses of other properties affected by flooding:

By Signing this request, you acknowledge that you have read the Small Flood Damage Reduction Projects Policy and agree with the terms of this Policy.

Signature

Date

Signature

Date

