



**COLCHESTER COUNTY
NON-PROFIT GRANT 2022-2023**

Guidelines



Colchester County Non-Profit Grant 2022-2023

The Municipality of the County of Colchester values the services provided by local non-profit organizations and the positive impact they have on our community.

Please refer to the Grant to Non- Profit Organizations Policy for more information

OBJECTIVES:

The Non-Profit Program Grant assists Colchester County non-profit organizations with funding requirements for specific projects relative to the growth of these organizations.

ELIGIBILITY:

Non-profit organizations that demonstrate not-for-profit status by providing documentation. (Incorporated Non-Profit # or Registered Charity #)

- Organizations must demonstrate that their activities will benefit citizens of Colchester County.
- Organizations must provide financial statements, balance sheet and income statements that demonstrate financial need.

FINANCIAL ASSISTANCE:

Applicants are eligible for a maximum of \$5000 funding assistance per year. Applicant must display funding commitment through means such as in-kind, donations or monetary.

INELIGIBLE EXPENSES:

These include but are not limited to:

- administrative
- general operating expenses (utilities)
- existing staff salaries/wages, are not eligible for funding

APPLICATION PROCESS:

To apply for the Non-Profit Grant, complete and submit the application with all required supporting documentation, compliant with Policy located at www.colchester.ca/administration/policies. Contractor quote(s) for infrastructure related projects must also included with application.

Late applications will not be accepted.

| Application Intake Deadline | Report Form Deadline |
|-----------------------------|----------------------|
| January 31, 2022 | December 31, 2022 |

APPROVAL PROCESS:

Upon submission, applications are reviewed by Recreation Services staff for completeness and eligibility for project activities. Five business days will be provided for any follow-up/clarification required for applications received. Recreation Services staff have the authority to deny applications that do not meet stated criteria.

- Given this competitive process with limited funds available, only the grant applications that meet stated criteria will be considered for approval by Council.
- Applications identified as complete will be presented to council for review and final approval. Applicants will be provided a date of presentation by Recreation Services staff.

POST GRANT REPORTING:

Post Grant Report Form must be completed by December 31st of the year funds were received. Photos and stories about the grant-supported activity to be included with Post Grant Report form. Income Statement and Budget also to be included.

Recipients of funding that do not complete Post Grant Report will not be considered for future funding.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the Grants to Non-Profit Organization policy.

FOR MORE INFORMATION PLEASE CONTACT:

Recreation Services

1 Church Street

Truro, NS B2N 3Z5

Phone: (902) 897-3185

Fax: (902) 843-4065

Email: recreation@colchester.ca Website: <https://www.colchester.ca>