



**REQUEST FOR PROPOSALS
ARCHITECTURAL DESIGN SERVICES
FUNCTIONAL SPACE ANALYSIS AND SCHEMATIC DESIGN
COURTHOUSE BUILDING MODIFICATIONS**

The Municipality of Colchester is seeking proposals from qualified consultants for the completion of a Functional Space Analysis for the main County offices at 1 Church Street in Truro. The main goal is to assess available space and explore options for building modifications to suit long term needs. Proposals are to be submitted by email and will be received until 3:00 pm (local time), Thursday, March 23, 2023.

The Terms of Reference can be requested by email at engineer@colchester.ca.

The Municipality reserves the right to reject any or all tenders, to accept any proposal which it considers to be in its best interest and to waive formality, informality or technicality in any tender. All costs of preparing the Proposals are to be borne by the Proponent.

Michelle Boudreau, P.Eng.
Director of Public Works
Municipality of the County of Colchester