



REQUEST FOR PROPOSALS

The Municipality of Colchester is requesting proposals for the supply of a screening bucket to be installed on a 2024 Volvo L70 wheel loader for use in processing organic material at the Colchester Compost Facility.

September 25, 2026

Contents

INSTRUCTIONS TO SUPPLIERS 2

1. Introduction 3

2. Proposal Details 3

3. Proposal Submission 4

4. Proposal Acceptance..... 4

5. Proposal Validity..... 4

6. Fees, Expenses and Disbursements..... 4

7. Inquiries 5

INSTRUCTIONS TO SUPPLIERS

1. Introduction

The Municipality of the County of Colchester (the Municipality) is requesting proposals for the supply and installation of a screening/grinding bucket for use in processing organic material at the Colchester Compost Facility. The bucket will be installed on a 2024 Volvo L70 wheel loader and will be used to screen out contaminants and size reduce incoming feedstock material at the Colchester Compost Facility. It may also be used to assist in turning and aerating compost stockpiles curing onsite.

2. Proposal Details

A. The proposal for the screening bucket will need to provide details on the following requirements:

- ALLU DN3-17 TS Bucket or proven equivalent
- Extra Sides for increased bucket capacity
- L70 Volvo Wheel Loader mounting bracket and hardware
- Drain Line Eliminator
- Delivery to and Install at our Kemptown location

B. Specification Sheet

- Provide full specification sheet for the unit being proposed

C. Proposed Delivery Schedule

- Provide estimated delivery time for:
 - Delivery of the bucket
 - Mount complete with L70 adapter
 - Final installation on Volvo Wheel Loader

D. Applicable References

- Provide any references for the proposed unit working in similar applications if available.

E. Cost of the Unit

- Provide the complete breakdown of the delivered and installed cost of the unit including freight, taxes or any other fees.
- Provide details on warranty and any extended warranty options and costing.

3. Proposal Submission

Proposals will be received until 3:00 pm local time on Friday, October 16, 2026.

Suppliers shall submit their proposal by email to jrushton@colchester.ca. It is the responsibility of the bidder to confirm receipt of their proposal by the Municipality. The subject line of the e-mail shall be: "RFP - Supply of Wheel Loader Screening Bucket"

An individual or company who submits a proposal is hereinafter referred to as a "Supplier".

Late proposals will not be accepted and will not be opened. Faxed proposals will not be accepted. Incomplete proposals may be rejected.

The Municipality will proceed with private openings. Suppliers will be advised of the results after the supply contract has been awarded.

4. Proposal Acceptance

The Municipality reserves the right to reject any or all proposals. The Municipality reserves the right to accept a proposal that is not the lowest price or to accept any proposal which it may consider to be in its best interests. The Municipality reserves the right to waive formality, informality, or technicality with the acceptance of proposals for this work. Any proposal not supported by the information requested in these Terms of Reference may be rejected. The Municipality reserves the right to negotiate with any Supplier who has submitted a proposal or with other parties as deemed in the best interests of the Municipality. The Supplier whose proposal is accepted by the Municipality is hereafter referred to as the "Accepted Supplier."

This Request for Proposals is not to be construed as an offer. The Municipality reserves the right not to proceed with any or all aspects of this work without compensation for expenses to Suppliers.

5. Proposal Validity

Proposals shall be valid for acceptance for a period of thirty (30) days from the closing date or such additional time as may be mutually agreed upon in writing.

6. Fees, Expenses and Disbursements

The Municipality wishes to firmly establish the total cost of the work prior to entering a Supply Contract. The Municipality requires that Suppliers supply a detailed estimate of costs including all fees, expenses, and disbursements, including costing for each component of the Supply Request as outlined in Section 2. Actual costs that exceed the estimated total cost without prior written approval of the Municipality will not be paid.

This work is being conducted with public funds; therefore, Suppliers' submissions, fees and expenses may be made public.

7. Inquiries

All requests for additional information or clarifications regarding this Request for Proposals shall be directed to the following Contact Person:

Jessica Rushton
Manager of Balefill and Compost Operations
Municipality of the County of Colchester
188 Mingo Road, Kemptown, NS
B6L 2K4

Tel: (902) 897-0450 ext. 201
E-mail: jrushton@colchester.ca

The Municipality will only be responsible for written replies. The Municipality will determine whether the inquiries received merit an addendum.